

ALPENA CITY COUNCIL MEETING

December 5, 2016 - 7:00 p.m.

AGENDA

1. Call to Order.
2. Pledge of Allegiance.
3. Modifications to the Agenda.
4. Approve Minutes – Regular Session of November 21, 2016; and Closed Session of November 21, 2016.
5. Citizens Appearing Before Council on Agenda and Non-Agenda Items (Citizens Shall be Allowed a Maximum of Five (5) Minutes Each to Address Their Concerns. This is the Only Time During a Council Meeting that Citizens are Allowed to Address the Council).
6. Consent Agenda.
 - A. Bills to be Allowed, in the Amount of \$439,118.80.
 - B. Budget Amendment for Repair of Marina Dock Conduits.
 - C. Budget Amendment for Distribution of City Retirement Contribution.
 - D. Recognize Hope Shores Alliance, f/k/a Shelter, Inc., as a Nonprofit Organization Operating in the Community for the Purpose of Obtaining a Charitable Gaming License.
7. Presentations.
8. Announcements.
9. Mayoral Proclamation.
10. Public Hearing.
11. Report of Officers.
 - A. Approval of 2017 Municipal Council Meeting Schedule.
12. Communications and Petitions.
13. Unfinished Business.
14. New Business.
 - A. Renewal of Contract for Dumpster Services.

Greg E. Sundin
City Manager

COUNCIL PROCEEDINGS

November 21, 2016

The Municipal Council of the City of Alpena met in regular session at City Hall on the above date and was called to order at 7:00 p.m. by the Mayor.

Present: Mayor Waligora, Councilmembers Nielsen, Nowak, Sexton, and Johnson.

Absent: None.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

MINUTES

The minutes of the regular session of November 7, 2016, and the closed session of November 7, 2016, were approved as printed.

CONSENT AGENDA

Moved by Councilmember Sexton, seconded by Councilmember Nielsen, that the following Consent Agenda item be approved:

1. Bills Allowed – in the Amount of \$1,221,928.18 be Allowed and the Mayor and City Clerk Authorized to Sign Warrants in Payment of Same.

Carried by unanimous vote.

CITY ATTORNEY REQUEST FOR ADDITIONAL COMPENSATION

Moved by Councilmember Sexton, seconded by Councilmember Nowak, that the City of Alpena approve a \$40,000 payment to City Attorney Pfeifer for the additional work spent on the pending litigation with the Township of Alpena.

Carried by unanimous vote.

PROPOSAL FOR ICE RINK AT THOMPSON PARK

Moved by Councilmember Nowak, seconded by Councilmember Johnson, that the City of Alpena approve the request for an ice rink at Thompson Park, maintained by volunteers.

Carried by unanimous vote.

PROPOSAL TO CHANGE COUNCIL MEETINGS FROM MONDAY TO TUESDAY EVENINGS

Moved by Councilmember Nielsen, seconded by Councilmember Johnson, that the City Council Meetings will start at 6:00 p.m. beginning with the 2017 schedule.

Carried by votes as follows:

Ayes: Waligora, Johnson, Nielsen, Nowak.

Nays: Sexton.

RENEWAL OF CONTRACT FOR STUMP GRINDING

Moved by Councilmember Nowak, seconded by Councilmember Sexton, to approve per City Engineer's memorandum dated November 14, 2016, the renewal of the Stump Grinding Contract with A-1 Tree Service for \$160 per stump for a three year contract, ending December 31, 2019.

Carried by unanimous vote.

RENEWAL OF CONTRACT FOR PORTABLE TOILET RENTAL AND SERVICE

Moved by Councilmember Sexton, seconded by Councilmember Nielsen, to approve per City Engineer's memorandum dated November 14, 2016, the renewal of the Portable Toilet Rental and Services Contract with Hall's Serv-All for a three year contract, ending December 31, 2019.

Carried by unanimous vote.

RENEWAL OF CONTRACT FOR RUGS FOR CITY FACILITIES

Moved by Councilmember Nowak, seconded by Councilmember Johnson, to approve per City Engineer's memorandum dated November 14, 2016, the renewal of the City Facilities Contract for rugs with Arrow Uniform for a three year contract, ending December 31, 2019.

Carried by unanimous vote.

CLOSED SESSION

Moved by Councilmember Nowak, seconded by Councilmember Johnson, that the Municipal Council adjourn to a closed session at 7:56 p.m. to discuss pending litigation.

Carried by unanimous vote.

RECESS

The Municipal Council recessed at 7:56 p.m.

RECONVENE – CLOSED SESSION

The Municipal Council reconvened in closed session at 8:05 p.m.

RECONVENE – OPEN SESSION

On motion of Councilmember Johnson, seconded by Councilmember Nowak, the Municipal Council reconvened in open session at 8:32 p.m.

Carried by unanimous vote.

Moved by Councilmember Nowak, seconded by Councilmember Johnson, to enter into an agreement with Mark Beauchamp of Utility Financial Solution to provide mediator services for the City of Alpena and the Township of Alpena litigation.

Carried by unanimous vote.

On motion of Councilmember Nowak, seconded by Councilmember Johnson, the Municipal Council adjourned at 8:32 p.m.

MATTHEW J. WALIGORA
MAYOR

ATTEST:

Karen Hebert
City Clerk

INVOICE REGISTER

EXP CHECK RUN DATES 12/06/2016 - 12/06/2016

UNJOURNALIZED

6.A.

OPEN - CHECK TYPE: PAPER CHECK

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
A-1 TREE SERVICE	1089	LEAF PICK-UP 11/16	9,900.00
AIRGAS USA LLC	9057208802	SUPPLIES - PUBLIC WORKS	34.00
ALPENA AGENCY INC	35620	INSURANCE - GENERAL	158,417.00
ALPENA AREA CHAMBER OF COMM	13812	MONTHLY EXPENSES - DDA	48.50
ALPENA AUTO ELECTRIC	55151	VEH MAINT - DPW	150.00
ALPENA GLASS CO INC	386998	DEDICATION SIGN - ISLAND PARK	108.42
ALPENA MARKETPLACE PRODUCTIONS	100 11/16	TAPING FEES - COUNCIL MTG	450.00
ALPENA PAPER & SUPPLY CO	469780	SUPPLIES - AMB DISP	212.94
ALPENA PAPER & SUPPLY CO	469895	SUPPLIES - CITY HALL	186.56
ALPENA PAPER & SUPPLY CO	469876	SUPPLIES - PUBLIC WORKS	97.03
ALPENA POWER COMPANY	120616	ELECTRIC	12,015.95
AMERICAN MESSAGING	Z2535843QL	PAGER FEES	31.14
AMERICAN UNITED LIFE INSURANCE	30320 12/16	PREMIUM-LIFE 12/16	1,067.58
AMERIGAS	3056817152	LP GAS - CEMETERY	303.42
BC/BS OF MICHIGAN	64088 12/16	PREMIUM-HEALTH 12/16	72,170.55
BERG ASSESSING & CONSULTING INC	2464	RESIDENTIAL REAPPRAISAL PROJECT	76,570.00
BOUND TREE MEDICAL LLC	82324902	SUPPLIES - AMB DISP	830.75
CARROT-TOP INDUSTRIES INC	32117700	MAINT - MAJ ST	20.67
CHARTER COMMUNICATIONS	5434 12/16	FAX LINE - PUBLIC SAFETY	29.99
CHARTER COMMUNICATIONS	0591 12/16	FAX LINE - CITY HALL	59.98
CHARTER COMMUNICATIONS	7316 12/16	FAX LINE - PUBLIC WORKS	80.59
CHIEF LAW ENFORCEMENT SUPPLY	304881	UNIFORMS - POLICE	111.57
CHRISTOPHER STEPHENS	112916	TRAVEL EXPENSE - AMB	8.00
CORPORATE SHIRTS DIRECT	18036	UNIFORMS - PUBLIC SAFETY	109.67
CUSTOM COMPLIANT SERVICES LLC	1010	COMPRESSOR REPAIR - FIRE	1,692.00
DANIEL HIBNER	112316	TRAVEL EXPENSE - AMB	11.25
DE LAGE LANDEN FINANCIAL SERVICES	52412262	COPIER LEASE 11/16 - DDA	60.55
DEAN ARBOUR FORD LINCOLN MERCURY	21052	VEH MAINT #28	64.10
DEAN ARBOUR FORD LINCOLN MERCURY	21055	VEH MAINT #28	55.80
DONALD H GILMET	113016	MILEAGE 11/16	140.94
DORNBOSS SIGN & SAFETY INC	30181	SUPPLIES - PARKS	106.41
DOUGLAS KEOGH	112116	TRAVEL EXPENSE - AMB	27.17
EAGLE SUPPLY CO	102471	SUPPLIES - FIRE/AMB	207.14
ELIZABETH BUSHEY	111516	CLERICAL SUPPORT - DDA	266.00
EVERETT GOODRICH TRUCKING & ASPHALT	2016-06	HMA PATCHING 2016	7,269.75
F.D. LAKE COMPANY	266424	VEH MAINT #55	40.58
FAMILY ENTERPRISE EMBROIDERY	52877	SUPPLIES - FIRE/AMB	36.00
FASTENAL COMPANY	MIALP138654	VEH MAINT - DPW	289.69
FASTENAL COMPANY	MIALP138839	SUPPLIES - PUBLIC WORKS	12.63
FASTENAL COMPANY	MIALP138915	SUPPLIES - PUBLIC WORKS	3.33
FIDLAR TECHNOLOGIES INC	R221383-IN	SUPPLIES - CLERK/TREAS	337.18
FRONTIER	4-0167 11/16	TELEPHONE - WATER	134.80
FRONTIER	6-2515 11/16	TELEPHONE - WATER	51.69
FRONTIER	6-2992 11/16	TELEPHONE - WATER	114.30
GARANTS OFFICE SUPPLIES & PRINTING	63385	HOLIDAY POSTERS - DDA	27.00
GARANTS OFFICE SUPPLIES & PRINTING	63398	HOLIDAY POSTERS - DDA	13.50
GARANTS OFFICE SUPPLIES & PRINTING	63436	SUPPLIES - CITY HALL	539.00
GARANTS OFFICE SUPPLIES & PRINTING	63437	STATIONERY - CITY ATTY	505.00
GARANTS OFFICE SUPPLIES & PRINTING	63438	SUPPLIES - FIRE/AMB	65.00
GEORGE LUND	AP16-7557C	AMBULANCE REFUND	14.63
GREG SUNDIN	111716	TRAVEL EXPENSE - MGR	76.68
HAVILAND	218586	SODIUM HYDROXIDE - SEWER	3,276.00
HAVILAND	218850	SODIUM HYPOCHLORITE - SEWER	3,979.07
HOME DEPOT CREDIT SERVICES	1103801	MAINT - CITY HALL	(8.71)
HOME DEPOT CREDIT SERVICES	9582505	SUPPLIES - FIRE	8.64
HOME DEPOT CREDIT SERVICES	7063488	SUPPLIES - FIRE	6.94
HOME DEPOT CREDIT SERVICES	9582989	SUPPLIES - ELECTION	22.49
HOME DEPOT CREDIT SERVICES	6592089	SUPPLIES - PUBLIC SAFETY	149.00
HURON ENGINEERING AND SURVEYING INC	1747	TRUCK ROUTE SURVEY SERVICES	575.00
HURON ENGINEERING AND SURVEYING INC	1748	TOPOGRAPHIC SURVEY - CAMPBELL ST	1,880.00
INDUSTRIAL IMAGE INC	III-17967	WEBSITE HOSTING - DDA	480.00
INK AND TONER ALTERNATIVE	16-51330	SUPPLIES - IT	249.99
INK AND TONER ALTERNATIVE	16-51367	SUPPLIES - IT	249.95
JOHN BRODZIAK	112516	WORK APPAREL ALLOW - PW	38.15
LAKESHORE PLUMBING, HEATING &	112216	HVAC UPGRADE - WTP	31,894.20
LEFAVE PHARMACY INC	111516	SUPPLIES - AMB DISP	46.27
LESSLEE DORT	100116	REIMB CELL PHONE EXP - DDA	60.00
LESSLEE DORT	110116	REIMB CELL PHONE EXP - DDA	60.00
LESSLEE DORT	120116	REIMB CELL PHONE EXP - DDA	60.00
MASTERS & LALONDE SHOES	36366	UNIFORMS - FIRE/AMB	188.00
MASTERS & LALONDE SHOES	36384	UNIFORMS - FIRE/AMB	92.00
MASTERS & LALONDE SHOES	36428	UNIFORMS - FIRE/AMB	92.00

INVOICE REGISTER

EXP CHECK RUN DATES 12/06/2016 - 12/06/2016

UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
MASTERS & LALONDE SHOES	36450	UNIFORMS - POLICE	123.99
MASTERS & LALONDE SHOES	36451	UNIFORMS - FIRE/AMB	92.00
MASTERS & LALONDE SHOES	36462	UNIFORMS - FIRE/AMB	96.00
MASTERS & LALONDE SHOES	36477	UNIFORMS - FIRE/AMB	92.00
MASTERS & LALONDE SHOES	36479	UNIFORMS - POLICE	188.00
MASTERS & LALONDE SHOES	36510	UNIFORMS - POLICE	188.00
MASTERS & LALONDE SHOES	36520	UNIFORMS - FIRE/AMB	92.00
MASTERS & LALONDE SHOES	36607	UNIFORMS - FIRE/AMB	188.00
MASTERS & LALONDE SHOES	36617	UNIFORMS - FIRE/AMB	188.00
MASTERS & LALONDE SHOES	36642	UNIFORMS - FIRE/AMB	118.40
MASTERS & LALONDE SHOES	36643	UNIFORMS - FIRE/AMB	118.40
MCDONALD AUTO SUPPLY INC	820934	VEH MAINT - FIRE EQ	3.34
MCDONALD AUTO SUPPLY INC	831924	VEH MAINT - DPW	18.99
MICHIGAN ASSESSORS ASSN	3041-17	2017 MEMBERSHIP DUES	75.00
MID MICHIGAN HEALTH	111616	BLS CARDS - AMB	114.00
MISS DIG SYSTEM INC	20170016	2017 PARTICIPATION FEE	2,517.03
MML WORKERS COMP FUND	7474204	WORKERS COMP - AUDIT PREM	3,499.00
MUTUAL OF OMAHA	074L5 12/16	PREMIUM-DISABILITY 12/16	861.89
ONLINE STORES INC	05049117	SUPPLIES - CEMETERY	905.57
PHILIP DION	AP16-1290C	AMBULANCE REFUND	200.00
PRIORITY ONE EMERGENCY	70022446	UNIFORMS - FIRE/AMB	259.93
PRIORITY ONE EMERGENCY	70023611	SUPPLIES - FIRE	79.99
ROWLEYS WHOLESALE	1882081-01	SUPPLIES - EQUIP	22.35
SCHINDLER ELEVATOR CORPORATION	8104364122	ELEVATOR MAINT - CITY HALL	2,368.80
SEVAN K INC	313 10/16	VEH MAINT - POLICE	139.50
SOS TECHNOLOGIES	118787	SUPPLIES - AMB	184.80
SOS TECHNOLOGIES	118790	SUPPLIES - AMB DISP	28.00
STEVENS CUSTOM FABRICATION	111516-4	DEDICATION SIGN - ISLAND PARK	460.00
STRALEY LAMP & KRAENZLEIN PC	25141	MONTHLY FEE 10/16	3,085.00
SUPERIOR FABRICATING INC	14590	VEH MAINT - DPW	85.00
SUPERIOR IMAGE CLEANING	120116	CLEANING-CH/PSF/PW/PKS/BH/TRAILHEAD	2,784.91
THE LINCOLN NATIONAL LIFE	202473 12/16	PREMIUM-DENTAL 12/16	9,889.62
THE SHERWIN WILLIAMS CO	1923-0	MAINT - CITY HALL	18.49
THUNDER BAY ELECTRIC INC	224956	DOCK REPAIR/IMPROVEMENTS - BOAT HARE	18,500.00
TIMOTHY WEDGE	112816	WATER BILL REFUND	1,051.70
TRUGREEN PROCESSING CENTER	57335883	MAINT - CEMETERY	35.00
VERIZON WIRELESS	9775080840	TELEPHONE	567.48
VERIZON WIRELESS	9775159733	TELEPHONE	1,004.47
WAL-MART	000118	SUPPLIES - FIRE/AMB	123.94
WAL-MART	002957	SUPPLIES - POLICE	21.74
WAL-MART	002978	SUPPLIES - POLICE	29.91
WAL-MART	008175	SUPPLIES - FIRE/AMB	47.18
WAL-MART	004910	SUPPLIES - FIRE/AMB	75.96

Total: 439,118.80

BUDGET AMENDMENT REQUEST

FUND: General Fund
 DEPARTMENT: City Hall
 PROJECT: City Retirement Contribution

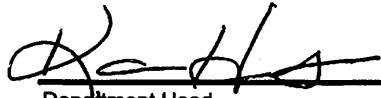
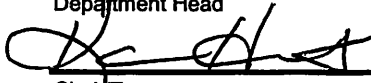
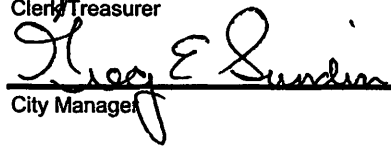
Account No.	Account Description	Current Budget	Proposed Increase or (Decrease)	Proposed Budget
101-336-705-500	Retirement	\$183,970	(\$3,625)	\$180,345
101-344-705-500	Retirement	\$183,970	(\$3,625)	\$180,345
101-301-705-500	Retirement	\$166,492	\$7,250	\$173,742

Justification for Budget Amendment

The City's contribution to the retirement system needs to be adjusted so that the distribution costs covers the actual costs of each department.

Michigan Uniform Accounting and Budget Act:

- ** Requires budget amendments before any expenditures exceed the budget.
- ** The City Manager and City Clerk/Treasurer/Finance Director are authorized by the Municipal Council to make budgetary transfers within the departments established through this budget. All transfers between departments or funds or from fund balance may be made only by further action of the Municipal Council.

	11-28-16
Department Head	Date
	11-28-16
Clerk/Treasurer	Date
	11-28-16
City Manager	Date
City Council	Date

Hebert, Karen

From: Regina Franklin <rfranklin@hopeshores.org>
Sent: Monday, November 21, 2016 2:44 PM
To: Hebert, Karen
Cc: Katy Conklin
Subject: City Council Meeting
Attachments: Scanned from Hope Shores Alliance.pdf

Dear Ms. Hebert,

Kathleen Conklin, Executive Director of Hope Shores Alliance (f/k/a Shelter, Inc.) is requesting to place an agenda item on the Monday, December 05, 2016 City Council Meeting.

The purpose of the request is to obtain written approval to conduct a fundraiser in May of 2017. The Bureau of State Lottery requires "a resolution passed by the local government stating the organization is a recognized nonprofit organization in the community". A copy of the form is enclosed.

You may contact me at 989-356-2560 should you have any questions. Thank you.



Regina Franklin
Support Services Coordinator

PO Box 797, Alpena, MI 49707
p 989.356.2560 f 989.356.6659
24-Hour Help & Support 800.396.9129
w hopeshores.org





Charitable Gaming Division
 Box 30023, Lansing, MI 48909
 OVERNIGHT DELIVERY:
 101 E. Hilldale, Lansing MI 48933
 (517) 335-5780
 www.michigan.gov/cg

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES
 (Required by MCL 432.103(K)(ii))

At a Regular meeting of the City
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by Mayor Waligora on 12/5/2016
DATE

at 7:00 a.m./p.m. the following resolution was offered:
TIME

Moved by _____ and supported by _____

that the request from Shelter, Inc.
Hope Shores Alliance of Alpena
NAME OF ORGANIZATION CITY

county of Alpena, asking that they be recognized as a
COUNTY NAME

nonprofit organization operating in the community for the purpose of obtaining charitable

gaming licenses, be considered for Appraisal.
APPROVAL/DISAPPROVAL

APPROVAL	DISAPPROVAL
Yeas: _____	Yeas: _____
Nays: _____	Nays: _____
Absent: _____	Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and

adopted by the City at a Regular
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on December 5, 2016.
DATE

SIGNED: _____
TOWNSHIP, CITY, OR VILLAGE CLERK

Karen Hebert, City Clerk/Treasurer/Finance Director
PRINTED NAME AND TITLE

208 N. First Avenue, Alpena, MI 49707

ADDRESS

COMPLETION Required.
 PENALTY: Possible denial of application
 BSL-CG-1153(R6/09)

NOTICE

Municipal Council Meeting Schedule – 2017

NEW STARTING TIME IS 6 P.M.

The regular meetings of the City of Alpena Municipal Council for 2017 are as follows:

* January	3 (Tuesday)	July	5 (Wednesday)
January	16	July	17
February	6	August	7
February	20	August	21
March	6	* September	5 (Tuesday)
March	20	September	18
April	3	October	2
April	17	October	16
May	1	November	6
May	15	November	20
June	5	December	4
June	19	December	18

*City Hall Closed on Monday

All of the above regular meetings begin at 6 p.m. at the Council Chambers at City Hall.

CITY OF ALPENA

By: Karen Hebert
City Clerk/Treasurer/Finance Director

Approved by Municipal Council – December 5, 2016
Posted – December 6, 2016




Memorandum

Date: November 30, 2016

To: Karen Hebert, City Clerk/Treasurer/Finance Director

Copy: Greg Sundin, City Manager

From: Rich Sullenger, City Engineer 

Subject: Dumpster Service Contract

In November of 2013, the City renewed a three-year contract with L & N Disposal to provide the necessary dumpsters, emptying of dumpsters, emptying of trash cans and the supply of liners. The current contract is set to expire on December 31, 2016 and does allow for the renewal of this contract for one additional three-year period if both parties agree upon unit prices. The City has received excellent service from L & N Disposal for the previous three-year period; therefore, the Engineering Department requested them to submit proposed unit prices for the next three-year period (January 1, 2017 through December 31, 2019).

On November 30, 2016, L & N Disposal submitted their Bid Proposal outlining the prices for the contract renewal. L & N Disposal has submitted pricing for the next three years that remains the same as the price the City is currently paying. This is outlined in the chart below:

Item	Proposed Contract Renewal			
	2016 Unit Price	2017 Unit Price	2018 Unit Price	2019 Unit Price
Price Per Cubic Yard	\$4.75	\$4.75	\$4.75	\$4.75
Price Per Can	\$1.75	\$1.75	\$1.75	\$1.75

Upon review of the proposed renewal prices and considering the service the City has received from L & N Disposal, it is my recommendation, as City Engineer, to renew the contract to provide the necessary dumpsters, emptying of dumpsters, emptying of trash cans and the supply of liners to L & N Disposal for the unit prices provided for the period of January 1, 2017 through December 31, 2019.