

PLOT PLAN

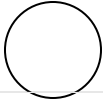
ADDRESS _____ PERMIT NO. _____

SITE AREA _____ Sq. Ft. AREA OF SITE OCCUPIED BY BUILDINGS _____ Sq. Ft.

INSTRUCTIONS TO APPLICANT

THIS FORM NEED NOT BE USED WHEN PLOT PLANS DRAWN TO SCALE OF NOT LESS THAN 1" = 20" ARE FILED WITH PERMIT APPLICATION. (EACH BUILDING SITE MUST HAVE A SEPARATE PLOT PLAN.)

FOR NEW BUILDINGS, PROVIDE THE FOLLOWING INFORMATION IN THE SPACE BELOW: LOCATION OF PROPOSED CONSTRUCTION AND EXISTING IMPROVMENTS, SHOWING BUILDING, SITE, AND SETBACK DIMENSIONS, SHOW EASEMENTS, FINISH COUTOURS OR DRAINAGE, FIRST FLOOR ELEVATION, STREET ELEVATION AND SEWER SERVICE ELEVATION. SHOW LOCATION OF WATER, SEWER, GAS AND ELECTRICAL SERVICE LINES, SPECIFY THE USE OF EACH BUILDING AND MAJOR PORTION THEREOF.



INDICATE NORTH IN CIRCLE

I/We certify that the proposed construction will conform to the dimensions and uses shown above and that no changes will be made without first obtaining approval

NAME (S) OF OWNER (S) OF SITE & STRUCTURE (S) (PRINT)

SIGNATURE OF OWNER (S) OR AUTHORIZED REPRESENTATIVE

DO NOT WRITE BELOW THIS LINE

APPROVED
AS NOTED _____

ZONING
APPROVAL _____

DATE _____

CITY OF ALPENA BUILDING DEPARTMENT

I UNDERSTAND AND AGREE TO COMPLY WITH THE REQUIREMENTS OUTLINED BELOW AS A CONDITION OF OBTAINING A BUILDING PERMIT:

1. All work to be done in compliance with the 2015 residential or 2012 building code as applicable.
2. Existing window replacements or new construction windows **MUST have a minimum U factor of .32 or less.**
3. 24-48 hour advanced notice required for most inspections.
4. It is my responsibility to call for inspections as circled on the weather card.
5. Failure to contact the building department for a circled inspection may result in removal of portions of new work in order to perform inspections.
6. Permits are valid for one year from date of issuance, providing work starts within six months from issue date.
7. Expired permits may be subject to additional fee's in order to obtain a final inspection.
8. It is illegal to use and or occupy any structure requiring a certificate of occupancy due to the new construction.

PRINT
NAME _____

SIGNATURE _____

_____ **office use below this line** _____

PERMIT NUMBER _____ DATE _____

INCLUDE THIS WITH YOUR BUILDING PERMIT APPLICATION