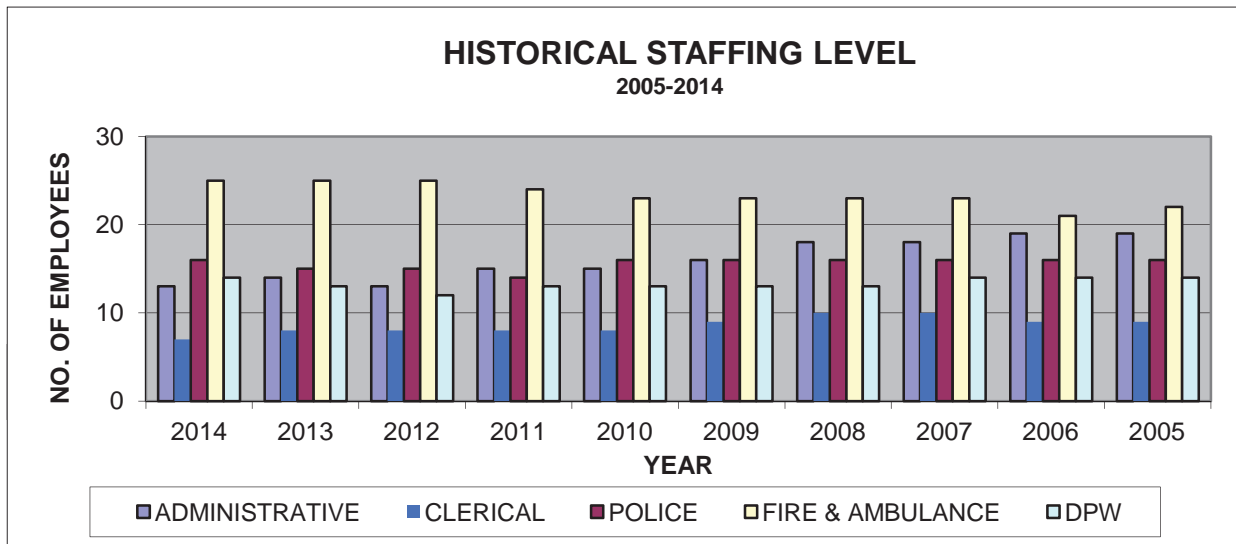


GENERAL FUND

The function of the General Fund is to record all revenues and expenditures of the City which are not accounted for in other funds. The General Fund receives money from many sources which are used to finance a wide range of City activities.

The 2015-2016 General Fund revenues are for the most part projected based on historical trending. State shared revenues are projections received from the State of Michigan. Tax revenues are based on projections from the City Assessor.

The major areas that are financed by the General Fund are police, ambulance and fire protection, information technology, public works, City administration, parks, recreation, cemetery, lights, and other public services.



CITY OF ALPENA										
HISTORICAL STAFFING LEVEL OF PERMANENT EMPLOYEES										
As of Fiscal Year Beginning July 1st										
For the Last Ten Years (2005-2014)										
EMPLOYEES BY GROUP	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005
ADMINISTRATIVE	13	14	13	15	15	16	18	18	19	19
CLERICAL	7	8	8	8	8	9	10	10	9	9
POLICE	16	15	15	14	16	16	16	16	16	16
FIRE & AMBULANCE	25	25	25	24	23	23	23	23	21	22
DPW	14	13	12	13	13	13	13	14	14	14
TOTAL	75	75	73	74	75	77	80	81	79	80

GENERAL FUND SUMMARY

DEPARTMENTS	DESCRIPTION	13-14 ACTUAL	14-15 EST. CURRENT	15-16 BUDGET	16-17 PROJECTED
GENERAL FUND REVENUES					
<i>General Government</i>		4,997,144	5,012,763	5,185,007	5,302,453
<i>City Hall</i>		1,042,154	725,654	1,933,577	964,899
<i>I. T.</i>		71,406	72,408	73,158	73,633
<i>Building Authority</i>		0	0	0	0
<i>Cemetery</i>		55,931	54,250	61,300	56,300
<i>Police</i>		170,145	90,656	119,308	120,342
<i>Fire</i>		98,291	76,506	74,504	77,840
<i>Ambulance</i>		2,148,864	2,440,441	2,442,218	2,281,718
<i>Public Works</i>		282,102	261,296	262,268	259,964
<i>Light Department</i>		1,490	5,000	3,000	3,500
<i>Parks and Recreation</i>		200,365	15,086	322,500	18,500
TOTAL GENERAL FUND REVENUES		9,067,892	8,754,060	10,476,840	9,159,149
GENERAL FUND EXPENDITURES					
<i>General Government</i>		1,719,881	1,601,101	2,804,890	1,940,727
<i>I. T.</i>		339,250	315,047	287,171	345,741
<i>Building Authority</i>		145,523	156,080	182,158	129,218
<i>Cemetery</i>		144,495	139,621	154,016	168,399
<i>Police</i>		1,798,803	1,806,702	1,992,589	2,024,291
<i>Fire</i>		1,631,370	1,667,849	1,529,257	1,615,702
<i>Ambulance</i>		1,639,144	1,818,769	1,739,522	1,648,732
<i>Public Works</i>		458,233	546,721	524,276	638,937
<i>Light Department</i>		200,164	270,094	203,269	353,806
<i>Parks and Recreation</i>		732,968	492,525	878,258	629,823
TOTAL GENERAL FUND EXPENDITURES		8,809,831	8,814,509	10,295,406	9,495,376
OTHER FINANCING USES-INTERFUND TRANSFERS (OUT)		390,004	370,000	472,000	590,000
TOTAL GENERAL FUND EXPENDITURES AND OTHER USES		9,199,835	9,184,509	10,767,406	10,085,376

GENERAL FUND

PROJECTED FUND BALANCE		
BUDGETED NET OF REVENUES (EXPENDITURES)	6/30/2016	\$ (290,566)
CURRENT EST. OPERATING SURPLUS (DEFICIT)	6/30/2015	\$ (430,449)
FUND BALANCE FROM PRIOR YEAR	6/30/2014	\$ 2,984,398
DESIGNATED I.T. CAPITAL 2015/16		\$ 160,527
DESIGNATED DARE VEHICLE		\$ 911
DESIGNATED FIBER OPTIC MAINTENANCE		\$ 8,774
PROJECTED UNRESTRICTED FUND BALANCE AT END OF FISCAL YEAR 2015/16		\$ 2,093,171

GENERAL FUND

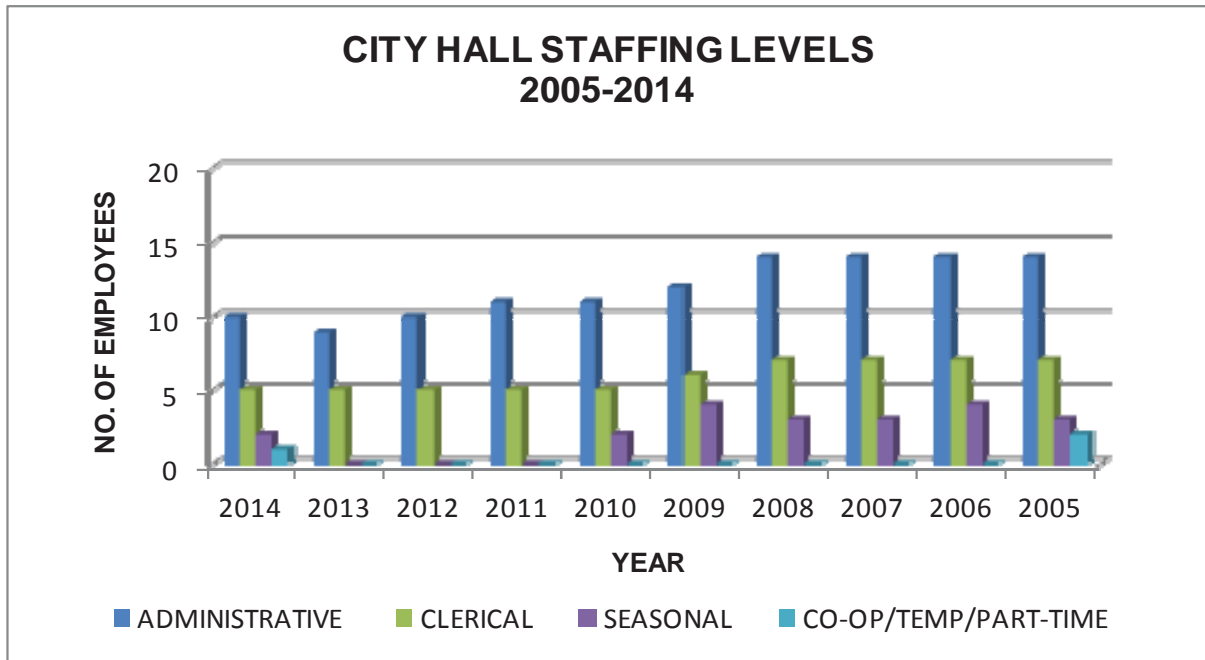
GL NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 EST. CURRENT	15-16 BUDGET	16-17 PROJECTED
Fund 101 - GENERAL FUND					
REVENUES					
101-000-402.000	CURRENT PROPERTY TAXES	3,759,237	3,748,739	3,900,000	4,000,000
101-000-412.000	DELINQUENT TAXES	2,467	1,400	1,400	1,400
101-000-437.000	FACILITIES TAX	1,548	1,964	2,000	2,000
101-000-439.000	PAYMENT IN LIEU OF TAXES	31,328	28,140	28,280	28,421
101-000-445.000	INTEREST & PENALTIES	41,466	37,600	37,600	39,900
101-000-576.000	SALES TAX	1,126,128	1,165,370	1,188,677	1,213,677
101-000-665.000	INVESTMENT INCOME	9,887	15,000	17,000	17,000
101-000-666.000	INVESTMENTS-CHANGE IN VAL	7,283	0	0	0
101-000-699.005	FR BUD STABILIZATION FUND	0	50	50	55
101-000-699.010	FR BROWNFIELD AUTHORITY	17,800	14,500	10,000	0
TOTAL REVENUES		4,997,144	5,012,763	5,185,007	5,302,453

GENERAL GOVERNMENT

The General Government category of the General Fund accounts for the activities of the following offices: City Manager, City Clerk/Treasurer/Finance Director, City Planner, City Assessor, Information Technology and Engineering Department. In addition, other non-specific public services and miscellaneous costs are charged to the General category.

Capital Outlay and Major Projects

Economic Development Marketing Program	101-170-880-000	\$	10,000
City Recreation Plan Update	101-170-880-000		3,000
City Hall Rehabilitation - Interior	101-170-970-000		10,000
TOTAL GENERAL GOVERNMENT		\$	23,000



CITY HALL STAFFING LEVEL										
<i>As of Fiscal Year Beginning July 1st</i>										
STAFF	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005
ADMINISTRATIVE	10	9	10	11	11	12	14	14	14	14
CLERICAL	5	5	5	5	5	6	7	7	7	7
SEASONAL	2	0	0	0	2	4	3	3	4	3
CO-OP/TEMP/PART-TIME	1	0	0	0	0	0	0	0	0	2
TOTAL	18	14	15	16	18	22	24	24	25	26

GL NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 EST. CURRENT	15-16 BUDGET	16-17 PROJECTED
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GENERAL

REVENUES

101-001-451.100	BUSINESS LIC/PER	2,105	1,700	1,700	1,800
101-001-476.000	PLANNING & ZONING FEES	5,881	7,000	7,000	7,500
101-001-532.000	FED GRTS - MISC	106,397	0	735,000	190,000
101-001-545.000	STATE GRTS - MISC	13,946	0	0	0
101-001-572.000	GRTS - RENTAL REHAB	309,938	125,000	581,400	118,000
101-001-607.100	CHARGES - RENTAL INSPECT	31,710	40,800	40,800	40,800
101-001-629.000	WATER FUND	186,696	192,297	198,065	204,007
101-001-630.000	SEWAGE FUND	186,696	192,297	198,065	204,007
101-001-632.000	EQUIP FUND - ADMIN SERV	72,258	74,425	76,657	78,957
101-001-632.200	STORES FUND - ADMIN SERV	56,534	58,230	59,977	61,776
101-001-632.300	DDA FUND - ADMIN SERV	2,219	2,271	2,339	2,410
101-001-634.000	RETIRE FUND - ADMIN SERV	30,421	31,334	32,274	33,242
101-001-635.000	COPIES - GENERAL	489	300	300	400
101-001-646.000	SCRAP & SALVAGE SALES	3,669	0	0	0
101-001-676.000	INSURANCE REIMBURSEMENTS	8,813	0	0	0
101-001-676.100	OTHER REIMBURSEMENTS	14,797	0	0	12,000
101-001-677.000	MISCELLANEOUS	9,585	0	0	10,000

TOTAL REVENUES		1,042,154	725,654	1,933,577	964,899
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EXPENDITURES

101-170-701.000	SALARIES & WAGES	739,035	770,000	795,400	807,514
101-170-705.050	HEALTH ACTUARY	14,675	31,340	31,929	32,300
101-170-705.098	STATE/FED INS TAX	4,375	13,400	14,400	14,800
101-170-705.099	MI CLAIMS TAX	1,740	1,530	1,600	1,720
101-170-705.100	HEALTH INSURANCE	163,187	158,406	175,000	189,000
101-170-705.200	DENTAL INSURANCE	13,985	14,200	15,336	16,563
101-170-705.300	LIFE INSURANCE	1,877	1,901	1,975	2,050
101-170-705.400	FICA	55,914	58,905	60,848	61,775
101-170-705.500	RETIREMENT	88,662	116,822	128,314	141,145
101-170-705.600	UNIFORMS	185	225	225	250
101-170-705.900	LONG TERM DISABILITY	4,122	4,427	4,627	4,827
101-170-726.000	SUPPLIES	51,616	54,000	54,000	54,000
101-170-730.000	DURABLE GOODS	0	800	0	0
101-170-800.000	PROF & CONTRACTUAL	12,979	30,000	8,000	98,000
101-170-800.001	CONT - HUMANE SOCIETY	14,000	14,000	14,000	14,500
101-170-800.003	CONT - AUDITORS	11,599	12,772	12,772	13,155
101-170-800.005	CONT - MML	5,746	5,839	5,929	6,019
101-170-805.001	CONT - CITY HALL JANITOR	12,691	12,900	13,545	13,545
101-170-841.002	CHARGES - COMPUTER ADMIN	2,400	2,500	2,600	2,700
101-170-860.000	CONTINUING EDUCATION	14,538	12,000	22,000	13,000

GL NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 EST. CURRENT	15-16 BUDGET	16-17 PROJECTED
101-170-880.000	COMMUNITY PROMOTION	8,442	12,000	13,000	12,000
101-170-880.100	ALPENA TARGET 2000	40,000	40,000	42,000	42,000
101-170-910.000	INSURANCE & BONDS	7,293	12,100	13,310	14,640
101-170-920.000	UTILITIES	39,842	38,934	40,880	42,924
101-170-931.000	REPAIRS & MAINTENANCE	22,234	24,000	24,000	24,000
101-170-943.000	EQUIPMENT RENT	5,188	3,600	3,800	3,800
101-170-956.000	MISCELLANEOUS	12,451	16,000	16,000	16,000
101-170-957.000	RENTAL REHAB	261,595	125,000	531,400	96,000
101-170-958.000	FED GRTS	105,510	0	735,000	190,000
101-170-970.000	CAPITAL OUTLAY	0	0	10,000	0
101-170-970.006	CAP - CITY HALL EXTERIOR	0	0	0	0
101-170-992.000	EQUIP FUND ADVANCE - PRIN	0	10,000	10,000	10,000
101-170-996.000	EQUIP FUND ADVANCE - INT	4,000	3,500	3,000	2,500
TOTAL EXPENDITURES		1,719,881	1,601,101	2,804,890	1,940,727

INFORMATION TECHNOLOGY DEPARTMENT

Beginning in 2009, the City contracted with Alpena County to provide technology services to the City and the Agreement is in place until December 31, 2015. The agreement provides for Alpena County I. T. personnel to oversee the operations of the City of Alpena network and infrastructure while equipment and supply purchases will be handled through the City's general fund.

The I.T. budget pays for all computers, printers, and other computer related devices as determined at time of purchase as being applicable for acquisition through this department. The fund also provides all printer supplies, computer related equipments, cables, etc as needed and warranted by the departments. This is the fourth year of developing a budget for the I.T. Department within the general fund and will be refined as the year progresses and as needed.

In 2015-2016, the City will make the second year payment on the phone system upgrade, perform video upgrades in the City Council Chambers, and update our website management software. The normal I.T. budget expenditures will include the necessary software licensing fees, toner, ink, and other consumables as well as miscellaneous supplies throughout the year in addition to the following projects:

Capital Outlay and Major Projects

Council Chamber Video Display Upgrade	101-228-730-300	\$	5,000
Security Cameras	101-228-730-300		5,000
New Technology	101-228-730-300		3,000
Network Infrastructure	101-228-730-300		3,000
Phone System Upgrade	101-228-983-000		20,000
Fire Department Mobile Data Terminals	101-228-983-002		8,000
Website Management Software	101-228-983-002		5,000
Wired City	101-228-983-003		1,000
Wireless City	101-228-983-004		1,000
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TOTAL INFORMATION TECHNOLOGY		\$	51,000

GL NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 EST. CURRENT	15-16 BUDGET	16-17 PROJECTED
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INFORMATION TECHNOLOGY DEPARTMENT

REVENUES

101-010-632.600	COMPUTER ADMIN SERV	24,000	25,000	25,750	26,225
101-010-641.100	RENT - FIBER/INTERNAL	44,103	44,103	44,103	44,103
101-010-641.102	RENT - FIBER/EXTERNAL	3,303	3,305	3,305	3,305

TOTAL REVENUES		71,406	72,408	73,158	73,633
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EXPENDITURES

101-228-701.000	SALARIES & WAGES	20,572	20,700	21,100	21,536
101-228-705.050	HEALTH ACTUARY	394	800	844	861
101-228-705.400	FICA	1,572	1,580	1,606	1,647
101-228-705.500	RETIREMENT	1,589	4,082	4,599	5,058
101-228-726.300	SUPPLIES - OFFICE EQUIP	23,424	35,000	30,000	32,500
101-228-730.300	DURABLE GOODS - OFFICE	26,388	20,000	16,000	32,000
101-228-816.000	PROF & CONT - OFFICE	84,214	86,000	86,000	86,000
101-228-910.100	INSURANCE - OFFICE	48	43	50	60
101-228-920.000	UTILITIES	2,807	2,675	2,755	2,838
101-228-931.000	REPAIRS & MAINTENANCE	206	100	100	100
101-228-933.300	MAINT - OFFICE	94,136	89,000	85,000	85,000
101-228-954.000	OFFICE RENT	1,040	1,225	1,275	1,299
101-228-956.300	MISCELLANEOUS - OFFICE	1,409	1,190	1,190	1,190
101-228-964.001	REFUNDS & REBATES-COUNTY FIBER OPTIC	1,652	1,652	1,652	1,652
101-228-983.000	CAP - EQUIPMENT	12,132	25,000	20,000	35,000
101-228-983.002	CAP - OFFICE-EQUIPMENT	0	0	13,000	34,000
101-228-983.003	CAP - WIRED CITY	67,667	25,000	1,000	3,000
101-228-983.004	CAP - WIRELESS CITY	0	1,000	1,000	2,000

TOTAL EXPENDITURES		339,250	315,047	287,171	345,741
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BUILDING AUTHORITY

The City entered into a lease with the Building Authority on July 5, 2001, for an amount not to exceed \$400,000. This 15-year loan was used to purchase the Lakeside Motel, demolish it and transform the property into a park area at Starlite Beach. The Alpena Rotary Club donated and built playground equipment in 2005. In 2011, a pavillion and new restrooms were installed on the property. The loan will be paid off in 2015-16.

The City entered into a lease with the Building Authority in 2004 for \$1,800,000. This 25-year loan was used to build a new Department of Public Works Building. The Equipment Fund made the annual payments until fiscal year 2014-15. At that point, the Public Safety Building loan was retired and the General Fund began making the payments on the Department of Public Works Building.

GL NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 EST. CURRENT	15-16 BUDGET	16-17 PROJECTED
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BUILDING AUTHORITY

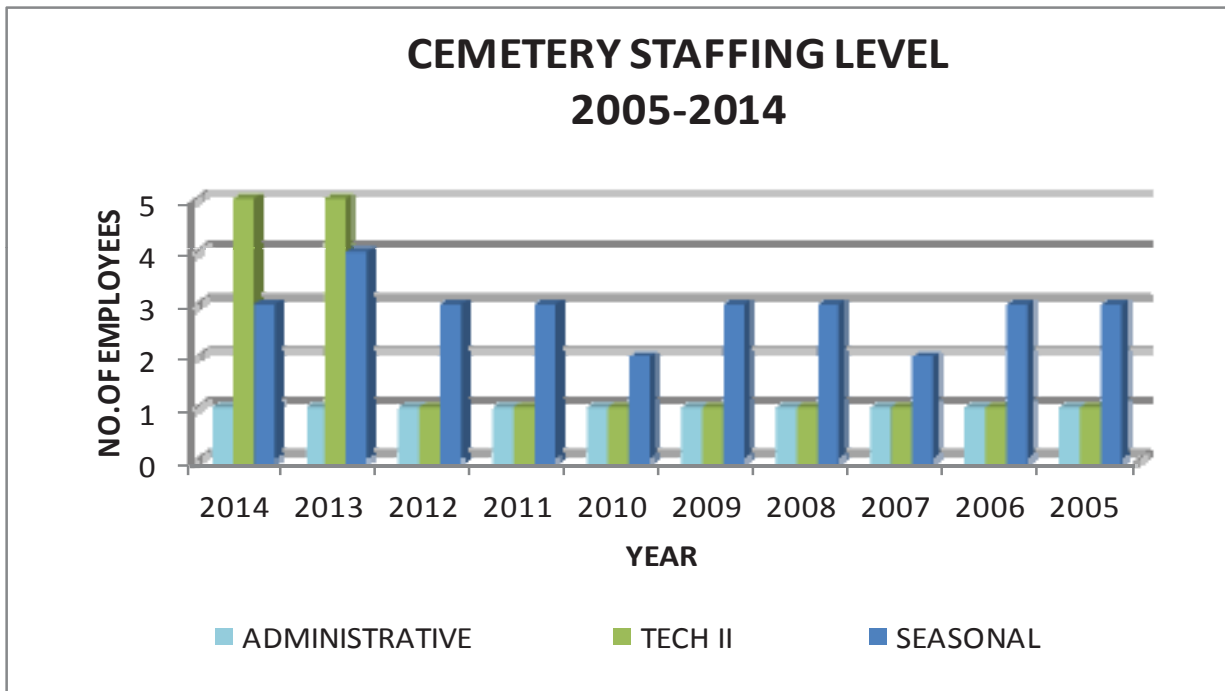
EXPENDITURES					
GL NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 EST. CURRENT	15-16 BUDGET	16-17 PROJECTED
101-261-831.000	BUILDING AUTHORITY LEASE	46,035	48,457	51,200	0
101-261-831.001	LEASE - DPW BLDG	99,488	107,623	130,958	129,218
TOTAL EXPENDITURES		145,523	156,080	182,158	129,218

CEMETERY

Alpena’s Evergreen Cemetery contains 61 acres and has been an active and operating cemetery for approximately 144 years. During that period, since 1865, there have been approximately 19,000 burials. In addition to maintaining and operating the Evergreen Cemetery, the City’s cemetery division also maintains the privately owned Hebrew and Grace Lutheran cemeteries.

The cemetery portion of the General Fund accounts for the operation of Evergreen Cemetery, utilizing a Technician I Department of Public Works employee. Programmed into the cemetery budget are funds for hiring three part-time summer college students for up to 15 weeks. The cemetery is partially funded by the sale of lots, burials, and interest earnings from the Perpetual Lot Care Fund. By City ordinance, twenty-five percent (25%) of the funds collected from the sale of each lot are credited to the Perpetual Care Fund, which has a balance, as of June 30, 2014, of \$900,625.

This year, the City will undertake resurfacing of roads within the cemetery with \$10,000 and replacing trees which have been removed with \$5,000.



CEMETERY STAFFING LEVEL										
<i>As of Fiscal Year Beginning July 1st</i>										
STAFF	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005
ADMINISTRATIVE	1	1	1	1	1	1	1	1	1	1
TECH II (25%)	6	5	1	1	1	1	1	1	1	1
SEASONAL	3	4	3	3	2	3	3	2	3	3
TOTAL	10	10	5	5	4	5	5	4	5	5

GL NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 EST. CURRENT	15-16 BUDGET	16-17 PROJECTED
REVENUES					
101-002-627.000	CEM - MISCELLANEOUS	0	650	700	700
101-002-627.100	CEM - MONUMENT PERMITS	3,935	4,000	4,000	4,000
101-002-627.200	CEM - GOVERNMENT MARKERS	919	900	900	900
101-002-627.300	BURIALS	40,453	38,000	40,000	40,000
101-002-638.000	PERP LOT CARE FUND-MAINT	2,669	2,700	2,700	2,700
101-002-642.001	SALES - CEMETERY LOTS	7,955	8,000	8,000	8,000
101-002-699-011	FR TREE/PARK IMPROVEMENTS	0	0	5,000	0
TOTAL REVENUES		55,931	54,250	61,300	56,300
EXPENDITURES					
101-276-701.000	SALARIES & WAGES	75,367	60,000	61,200	62,424
101-276-705.050	HEALTH ACTUARY	1,139	2,400	2,448	2,496
101-276-705.098	STATE/FED INS TAX	333	520	560	600
101-276-705.099	MI CLAIMS TAX	135	100	100	100
101-276-705.100	HEALTH INSURANCE	15,197	12,000	12,500	13,750
101-276-705.200	DENTAL INSURANCE	1,391	500	540	580
101-276-705.300	LIFE INSURANCE	115	25	30	35
101-276-705.400	FICA	5,760	4,590	4,685	4,775
101-276-705.500	RETIREMENT	5,402	1,837	8,508	9,359
101-276-705.600	UNIFORMS	150	300	350	350
101-276-705.900	LONG TERM DISABILITY	333	300	300	350
101-276-726.000	SUPPLIES	3,617	4,200	3,700	3,700
101-276-801.000	PROF & CONTRACTUAL	193	250	250	250
101-276-860.000	CONTINUING EDUCATION	229	500	500	500
101-276-910.000	INSURANCE & BONDS	4,062	4,354	4,600	4,800
101-276-920.000	UTILITIES	13,056	14,000	14,000	14,000
101-276-931.000	REPAIRS & MAINTENANCE	3,145	3,300	3,300	3,300
101-276-943.000	EQUIPMENT RENT	13,124	18,500	19,500	20,085
101-276-945.000	FIBER OPTIC RENT	1,745	1,745	1,745	1,745
101-276-956.000	MISCELLANEOUS	2	200	200	200
101-276-971.000	CAPITAL OUTLAY	0	0	5,000	15,000
101-276-971.001	CAP - ROAD PAVING	0	10,000	10,000	10,000
TOTAL EXPENDITURES		144,495	139,621	154,016	168,399

POLICE

The duty of the Alpena Police Department is to protect life and property within the City of Alpena. This is accomplished through the implementation of routine patrol, emergency response, traffic law enforcement, accident investigation, crime prevention and other recognized law enforcement procedures.

The Police Department's authorized strength is nineteen sworn officers, with a current staff level of seventeen sworn officers and three civilians. This includes the Chief, Lieutenant, Detective, four Patrol Sergeants, eight Patrol Officers, one D.A.R.E./School Liaison officer, one officer assigned to the Huron Undercover Narcotics Team, two Clerk/Typists and one part-time crossing guard. The Police Department operates under the direction of the Chief of Police.

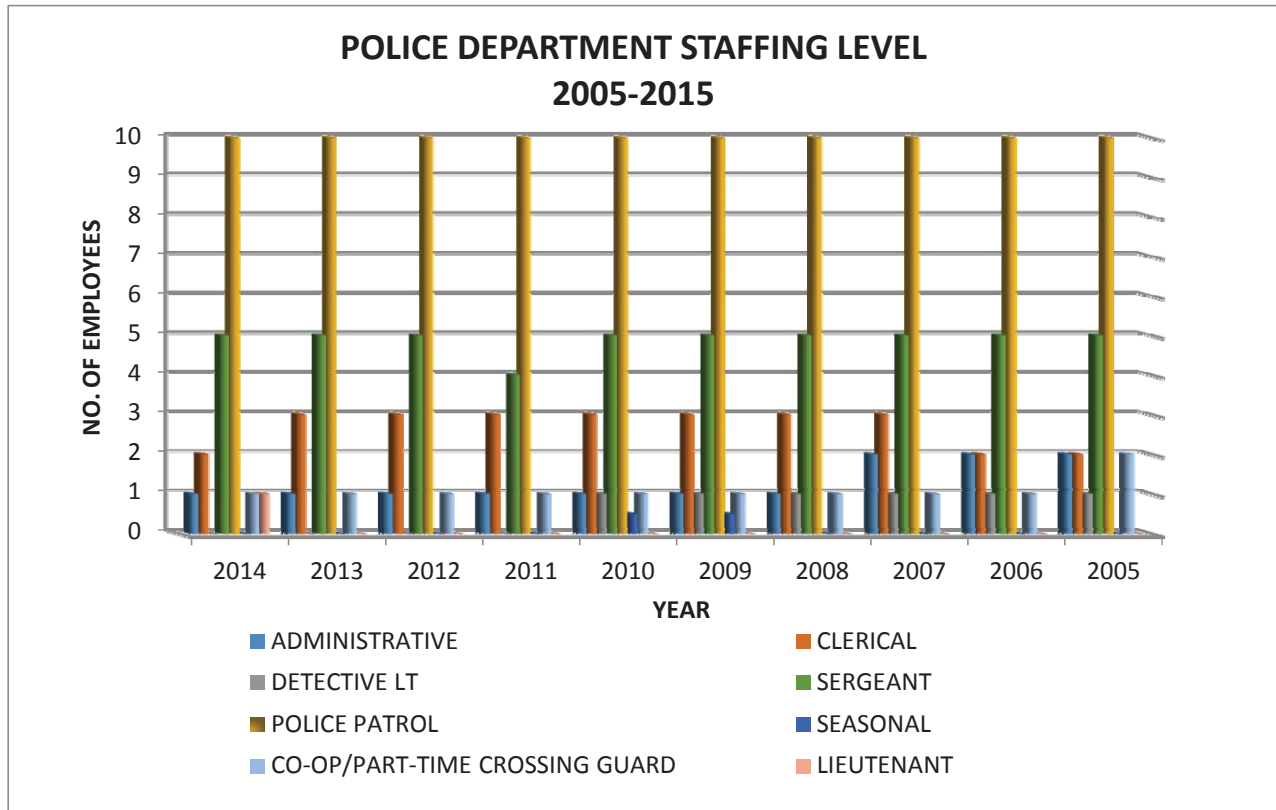
To accomplish its mission of providing effective and continuous law enforcement services to the citizens and businesses of this community, it is critical that officers are provided with reliable and safe equipment. As such, the Department has begun to replace several Conductive Electrical Weapons (Tasers) based on the manufacture's guidelines.

Further, the Department will continue to seek grant funds through the United States Department of Agriculture Rural Development program to assist with the purchase of two fully equipped patrol vehicles. Two grant applications that were submitted in the 2014-15 fiscal year are still pending and it is unknown when or if the projects will be approved. The money allotted for the purchase of those vehicles is included in this budget year. If approved, the USDA will contribute forty percent toward each vehicle.

Capital Outlay and Major Projects

Replacement of CEWs (Tasers)	101-301-730-000	\$	4,500
Patrol Vehicles with Equipment	101-301-972-002		70,000
TOTAL POLICE		\$	74,500

POLICE DEPARTMENT STAFFING LEVEL										
<i>As of Fiscal Year Beginning July 1st</i>										
STAFF	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005
ADMINISTRATIVE	1	1	1	1	1	1	1	2	2	2
CLERICAL (INCLUDES PART- TIME)	2	3	3	3	3	3	3	3	2	2
LIEUTENANT	1	0	0	0	0	0	0	0	0	0
DETECTIVE LT	0	0	0	0	1	1	1	1	1	1
SERGEANT	5	5	5	4	5	5	5	5	5	5
POLICE PATROL	10	10	10	10	10	10	10	10	10	10
SEASONAL	0	0	0	0	0.5	0.5	0	0	0	0
CO-OP/PART-TIME CROSSING	1	1	1	1	1	1	1	1	1	2
TOTAL	20	20	20	19	21.5	21.5	21	22	21	22



GL NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 EST. CURRENT	15-16 BUDGET	16-17 PROJECTED
POLICE					
REVENUES					
101-003-453.000	LIQUOR LICENSES	22,823	11,342	11,300	11,300
101-003-505.100	GRTS - POLICE TRAINING	2,965	3,000	3,000	3,000
101-003-530.003	GRTS - FEDERAL	26,349	0	28,000	16,880
101-003-545.000	STATE GRTS - MISC	8,750	0	0	0
101-003-582.101	GRTS-DARE	11,000	11,000	11,000	11,000
101-003-582.200	GRTS - SCH LIAS LOC SHARE	49,414	46,314	47,008	50,962
101-003-635.100	COPIES - POLICE	2,716	2,000	2,000	2,000
101-003-646.000	SCRAP & SALVAGE SALES	86	0	0	0
101-003-656.000	PARKING	7,510	7,000	7,000	7,000
101-003-657.000	DISTRICT COURT	9,071	10,000	10,000	10,000
101-003-675.300	DONATIONS	20,225	0	0	0
101-003-676.000	INSURANCE REIMBURSEMENTS	0	0	0	0
101-003-676.100	OTHER REIMBURSEMENTS	248	0	0	200
101-003-677.000	MISCELLANEOUS	8,988	0	0	8,000
TOTAL REVENUES		170,145	90,656	119,308	120,342

GL NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 EST. CURRENT	15-16 BUDGET	16-17 PROJECTED
EXPENDITURES					
101-301-701.000	SALARIES & WAGES	1,073,468	1,140,000	1,210,000	1,270,000
101-301-705.050	HEALTH ACTUARY	23,200	49,200	46,512	50,687
101-301-705.098	STATE/FED INS TAX	5,852	9,380	9,380	10,000
101-301-705.099	MI CLAIMS TAX	2,173	2,160	2,200	2,400
101-301-705.100	HEALTH INSURANCE	216,433	200,000	208,000	223,600
101-301-705.200	DENTAL INSURANCE	26,700	28,403	30,100	31,615
101-301-705.300	LIFE INSURANCE	2,884	3,078	3,108	3,138
101-301-705.400	FICA	18,590	18,982	21,000	22,000
101-301-705.500	RETIREMENT	141,547	148,383	166,399	183,039
101-301-705.510	RETIREMENT - CIVILIANS	4,687	6,735	5,979	6,577
101-301-705.600	UNIFORMS	7,002	8,500	10,606	8,500
101-301-705.900	LONG TERM DISABILITY	681	680	680	680
101-301-726.000	SUPPLIES	7,675	9,726	9,000	9,000
101-301-730.000	DURABLE GOODS	2,998	2,200	4,500	7,500
101-301-802.000	PROF & CONTRACTUAL	9,470	11,000	20,000	12,000
101-301-802.002	CONT - HUNT TEAM	7,500	7,500	8,000	7,500
101-301-860.000	CONTINUING EDUCATION	3,048	2,500	3,000	3,000
101-301-860.100	TRAINING FUNDS - LOCAL	2,566	3,500	3,500	3,500
101-301-860.101	TRAINING FUNDS - 302	2,694	3,500	3,500	3,500
101-301-910.000	INSURANCE & BONDS	37,175	42,455	47,125	52,730
101-301-920.000	UTILITIES	47,254	45,320	47,500	48,925
101-301-931.000	REPAIRS & MAINTENANCE	36,804	39,000	39,000	40,000
101-301-931.001	EXPENSE FOR EQUIP MAINT	2,905	3,000	3,000	3,000
101-301-931.002	EXPENSE FOR K-9	920	1,200	200	0
101-301-931.200	BUILDING MAINTENANCE	16,316	17,000	17,000	18,000
101-301-943.000	EQUIPMENT RENT	758	800	800	800
101-301-956.000	MISCELLANEOUS	2,320	2,500	2,500	2,600
101-301-972.001	CAPITAL OUTLAY	12,240	0	0	0
101-301-972.002	CAP - VEHICLES	82,943	0	70,000	0
TOTAL EXPENDITURES		1,798,803	1,806,702	1,992,589	2,024,291

FIRE

The Alpena Fire Department is an all-hazards emergency service, providing the citizens of the community with fire suppression, hazardous situation mitigation, specialized rescue, arson investigation, fire code consultation, fire prevention and safety education, and juvenile fire-setter intervention. Under an interlocal agreement with Alpena County, the department provides Advanced Life Support ambulance response and transport for the City and also the townships of Alpena, Green, Long Rapids, Maple Ridge, Ossineke, Sanborn, Wellington, and Wilson. We also serve portions of Presque Isle Township and intercept with Basic Life Support responders in East Grand Lake. Another interlocal agreement provides a non-transporting advanced life support (“echo”) unit weekdays in Long Rapids, Green, Wilson and Maple Ridge Townships to augment first responder coverage there.

All AFD personnel are licensed paramedics and are ACLS and PALS certified, thus providing the highest level of care available outside of a hospital. All fire and EMS services are provided by the same cross-trained employees, giving taxpayers the best possible value for their investment.

The Fire Department’s authorized strength is twenty-nine (29) full time employees, including a Fire Chief, a Deputy Chief/Fire Marshal, three Captains, three Lieutenants and twenty-one (21) Firefighter-Paramedics. We share the cost of two full-time clerical staff with the Police Department. The personnel are divided into three shifts with each shift working twenty-four hours on duty and having the next forty-eight hours off-duty. The Fire Department and its integral EMS service operate under the direction of the Fire Chief.

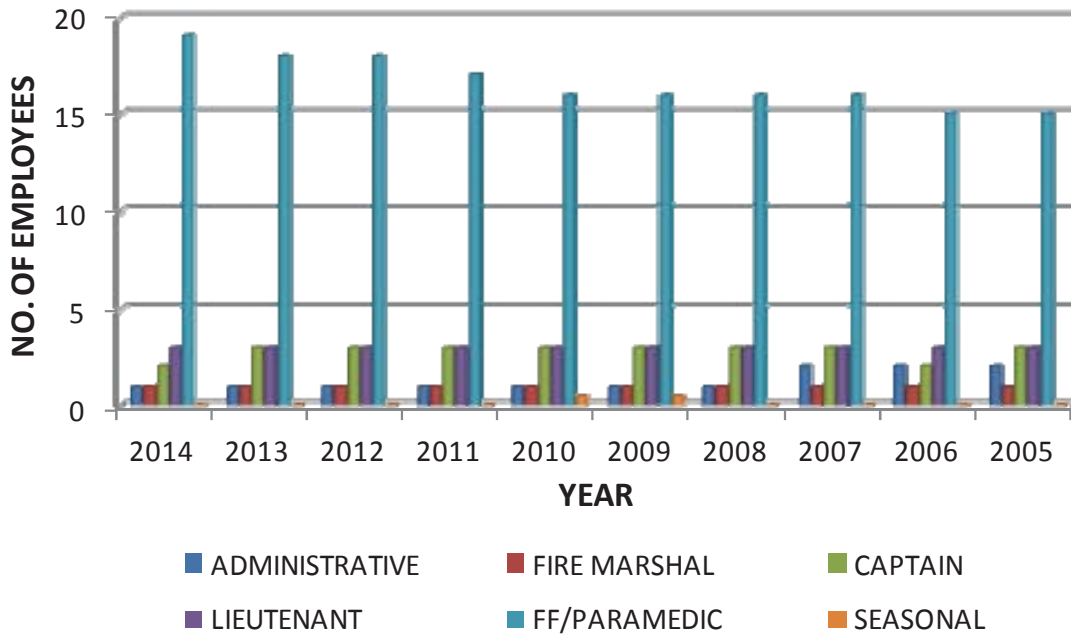
In April 2015, the Department was able to replace our full size rescue pumper with a mini-pumper capable of the fulfilling the same functions in a much smaller and more cost effective form factor. The new unit will be used primarily to provide supplemental support at medical emergencies in the City. The unit will also be used to provide rescue services such as carrying the “Jaws of Life” and other tools, and provide for fire response. The new truck is smaller, more maneuverable, and is expected to be 40-60% less expensive to operate.

Also in April 2015, we transformed the former Fire Marshal position into a hybrid Deputy Chief/Fire Marshal position on a five-year trial basis. Responsibilities include fire and injury prevention inspection and plan review, and also administrative and command functions in the fire and EMS operations. The DC/FM is second in command and reports to the Fire Chief.

Capital Outlay and Major Projects

Breathing Air Cylinder Replacement	101-336-730-000	\$	6,000
Hose/Nozzle Replacement	101-336-730-000		4,000
Living Area Furniture (Fire/Amb Split)	101-336-973-001		<u>2,500</u>
TOTAL FIRE		\$	12,500

**FIRE AND AMBULANCE DEPARTMENT
STAFFING LEVEL
2005-2014**



FIRE AND AMBULANCE DEPARTMENT STAFFING LEVEL										
<i>As of Fiscal Year Beginning July 1st</i>										
STAFF	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005
ADMINISTRATIVE	1	1	1	1	1	1	1	2	2	2
FIRE MARSHAL	1	1	1	1	1	1	1	1	1	1
CAPTAIN	2	3	3	3	3	3	3	3	2	3
LIEUTENANT	3	3	3	3	3	3	3	3	3	3
FF/PARAMEDIC	19	18	18	17	16	16	16	16	15	15
SEASONAL	0	0	0	0	0.5	0.5	0	0	0	0
TOTAL	26	26	26	25	24.5	24.5	24	25	23	24

GL NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 EST. CURRENT	15-16 BUDGET	16-17 PROJECTED
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FIRE

REVENUES

101-004-532.000	FED GRTS - MISC	8,550	0	0	0
101-004-545.000	STATE GRTS - MISC	11,079	11,715	12,418	12,418
101-004-571.000	STATE FAC FIRE PROTECTION	0	0	0	0
101-004-582.400	GRTS - COUNTY	50,550	50,000	50,000	53,000
101-004-632.001	EQUIP FUND - ADMIN SERV	10,545	10,861	11,186	11,522
101-004-675.300	DONATIONS	16,703	3,000	0	0
101-004-676.100	OTHER REIMBURSEMENTS	24	30	0	0
101-004-677.000	MISCELLANEOUS	840	900	900	900
TOTAL REVENUES		98,291	76,506	74,504	77,840

EXPENDITURES

101-336-701.000	SALARIES & WAGES	914,115	935,000	795,000	810,900
101-336-705.050	HEALTH ACTUARY	16,878	33,457	31,800	32,436
101-336-705.098	STATE/FED INS TAX	4,646	8,600	8,600	8,900
101-336-705.099	MI CLAIMS TAX	1,672	1,615	1,615	1,615
101-336-705.100	HEALTH INSURANCE	186,906	162,615	169,120	181,804
101-336-705.200	DENTAL INSURANCE	19,420	20,600	21,630	22,711
101-336-705.300	LIFE INSURANCE	2,195	2,200	2,200	2,244
101-336-705.400	FICA	14,978	12,673	12,128	13,128
101-336-705.500	RETIREMENT	179,495	169,441	178,255	193,406
101-336-705.510	RETIREMENT - CIVILIANS	2,343	3,367	2,989	3,288
101-336-705.600	UNIFORMS	4,871	4,000	4,340	4,708
101-336-705.610	UNIFORMS - TURNOUT GEAR	0	5,000	7,000	5,000
101-336-705.620	UNIFORMS - HELMETS	0	800	800	400
101-336-705.800	UNIFORM CLEANING	2,205	1,000	1,000	1,000
101-336-705.900	LONG TERM DISABILITY	343	350	355	355
101-336-726.000	SUPPLIES	10,423	12,000	14,000	12,000
101-336-726.400	SUPPLIES - HAZMAT	356	1,000	1,000	1,000
101-336-730.000	DURABLE GOODS	613	2,000	10,000	10,000
101-336-803.000	PROF & CONTRACTUAL	4,417	5,000	4,000	30,000
101-336-860.000	CONTINUING EDUCATION	4,795	5,000	5,000	5,000
101-336-910.000	INSURANCE & BONDS	29,503	33,614	39,975	44,372
101-336-920.000	UTILITIES	22,237	19,000	19,000	19,570
101-336-931.000	REPAIRS & MAINTENANCE	8,271	13,000	8,000	10,000
101-336-931.001	EXPENSE FOR EQUIP MAINT	418	450	450	450
101-336-931.200	BUILDING MAINTENANCE	9,210	8,500	8,500	8,500
101-336-943.000	EQUIPMENT RENT	173,491	174,299	175,500	180,765
101-336-956.000	MISCELLANEOUS	6,624	6,500	4,500	4,500
101-336-973.001	CAPITAL OUTLAY	10,945	26,768	2,500	7,650
TOTAL EXPENDITURES		1,631,370	1,667,849	1,529,257	1,615,702

AMBULANCE

The Fire Department's Ambulance Service provides all the citizens of the county of Alpena with emergency Advanced Life Support treatment and transport. Emergency service is provided through an interlocal agreement with Alpena County, and includes the City and the townships of Alpena, Green, Long Rapids, Maple Ridge, Ossineke, Sanborn, Wellington, and Wilson. Another interlocal agreement provides a non-transporting advanced life support ("echo") unit weekdays in Long Rapids, Green, Wilson and Maple Ridge Townships to augment first responder coverage there.

The department also provides non-emergency transfer services for non-ambulatory patients requiring continuing medical care such as dialysis, wound care or medical transportation between the hospital and skilled nursing facilities. Additionally, the Department operates a specially-equipped Mobile Intensive Care Unit (MICU) to provide specialized critical care during interfacility transport of seriously ill or injured patients being transferred to larger metropolitan medical centers. Seven firefighter-paramedics have completed extensive supplemental training as Critical Care Paramedics (CCEMTP) to provide highly advanced medical care during such transports including the use of ventilators and IV pump administration of additional medications.

All AFD personnel are licensed paramedics and are ACLS and PALS certified, thus providing the highest level of care available outside of a hospital. All fire and EMS services are provided by the same cross-trained employees, giving taxpayers the best possible value for their investment.

Also in April 2015, we transformed the former Fire Marshal position into a hybrid Deputy Chief/Fire Marshal position on a five-year trial basis. Responsibilities include fire and injury prevention inspection and plan review, and also administrative and command functions in the fire and EMS operations. The DC/FM is second in command and reports to the Fire Chief.

The Fire Department Ambulance Service operates under the direction of the Fire Chief.

Capital Outlay and Major Projects

Power Cot/Loading System	101-344-973-001	\$ 37,500
Living Area Furniture (Fire/Amb Split)	101-344-973-001	2,500
Ambulance (Reimbursed by County)	101-344-974-002	<u>150,000</u>
TOTAL AMBULANCE		\$ 190,000

GL NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 EST. CURRENT	15-16 BUDGET	16-17 PROJECTED
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AMBULANCE

REVENUES

101-005-582.000	COUNTY - AMB SERVICE	716,078	716,078	716,078	716,078
101-005-582.001	COUNTY - AMB EQUIPMENT	1,520	15,000	15,000	15,000
101-005-582.002	COUNTY - AMB VEHICLE	0	143,723	150,000	0
101-005-582.020	TWP - ECHO	30,000	30,000	30,000	30,000
101-005-626.002	EMS EDUCATIONAL TRAINING	0	12,000	10,500	0
101-005-653.000	AMBULANCE	1,391,182	1,518,000	1,518,000	1,518,000
101-005-676.000	INSURANCE REIMBURSEMENTS	9,220	0	0	0
101-005-676.100	OTHER REIMBURSEMENTS	24	1,800	1,800	1,800
101-005-677.000	MISCELLANEOUS	840	3,840	840	840
TOTAL REVENUES		2,148,864	2,440,441	2,442,218	2,281,718

EXPENDITURES

101-344-701.000	SALARIES & WAGES	913,555	935,000	795,000	810,900
101-344-705.050	HEALTH ACTUARY	17,030	33,457	31,800	32,436
101-344-705.098	STATE/FED INS TAX	4,236	8,600	8,600	8,900
101-344-705.099	MI CLAIMS TAX	1,618	1,615	1,615	1,615
101-344-705.100	HEALTH INSURANCE	180,564	162,615	169,120	181,804
101-344-705.200	DENTAL INSURANCE	19,864	20,600	21,630	22,711
101-344-705.300	LIFE INSURANCE	2,163	2,200	2,200	2,244
101-344-705.400	FICA	15,140	12,676	12,128	13,128
101-344-705.500	RETIREMENT	179,495	169,441	178,255	193,406
101-344-705.510	RETIREMENT - CIVILIANS	2,343	3,367	2,989	3,288
101-344-705.600	UNIFORMS	4,677	5,000	5,000	5,000
101-344-705.630	UNIFORMS - JACKETS	0	1,019	1,100	1,100
101-344-705.800	UNIFORM CLEANING	2,205	1,000	1,000	1,000
101-344-705.900	LONG TERM DISABILITY	365	380	380	380
101-344-726.000	SUPPLIES	6,638	8,000	10,000	7,000
101-344-726.010	SUPPLIES-TRAINING OTHERS	0	3,000	3,500	0
101-344-726.050	SUPPLIES-GENERAL-TRANSFER	0	1,000	1,000	500
101-344-726.500	SUPPLIES - AMB.DISPOSABLE	22,782	20,000	23,000	23,000
101-344-726.550	SUPPLIES-DISPOS-TRANSFER	480	1,000	1,000	1,000
101-344-726.600	SUPPLIES - AMBULANCE	1,561	5,000	5,000	5,000
101-344-730.000	DURABLE GOODS	613	5,500	2,500	2,000
101-344-730.100	DURABLE GOODS (TRANSFER)	700	1,000	1,000	1,000
101-344-804.000	PROF & CONTRACTUAL	6,476	6,500	4,000	29,000
101-344-804.001	CONT - NORTH FLIGHT	89,384	91,080	91,080	91,080
101-344-860.000	CONTINUING EDUCATION	8,994	8,000	14,000	8,000
101-344-910.000	INSURANCE & BONDS	34,368	38,506	40,976	43,900
101-344-920.000	UTILITIES	24,998	23,210	23,900	24,617
101-344-931.000	REPAIRS & MAINTENANCE	62,052	58,000	50,000	50,000

GL NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 EST. CURRENT	15-16 BUDGET	16-17 PROJECTED
101-344-931.001	EXPENSE FOR EQUIP MAINT	2,801	4,000	4,000	4,000
101-344-931.200	BUILDING MAINTENANCE	9,601	9,800	9,800	9,800
101-344-943.000	EQUIPMENT RENT	6,088	6,300	6,489	6,683
101-344-956.000	MISCELLANEOUS	6,708	5,500	5,500	5,500
101-344-974.001	CAPITAL OUTLAY	1,745	0	40,000	37,500
101-344-974.002	CAP - AMBULANCE	4,500	143,723	150,000	0
101-344-992.000	EQUIP FUND ADVANCE - PRIN	0	18,000	18,000	18,000
101-344-996.000	EQUIP FUND ADVANCE - INT	5,400	4,680	3,960	3,240
TOTAL EXPENDITURES		1,639,144	1,818,769	1,739,522	1,648,732

PUBLIC WORKS

The role of the Public Works Department has evolved towards a more maintenance-oriented approach in order to preserve the infrastructure that is in place rather than build new construction. The main goal of this department is to improve efficiencies on all of the current tasks being performed and to review the cost-effectiveness of current contractual services. Employees received further training on a number of relevant subjects this past year to increase competency in maintenance issues and methods. Other responsibilities overseen by this department include replacement of residential water service lines and sanitary service lines, the residential brush pickup, park and marina maintenance, and street sweeping.

The City Engineering Department oversees the City sidewalk program. This program includes replacement of deficient sidewalk and the installation of new sidewalk. The City undertakes the following capital improvement projects:

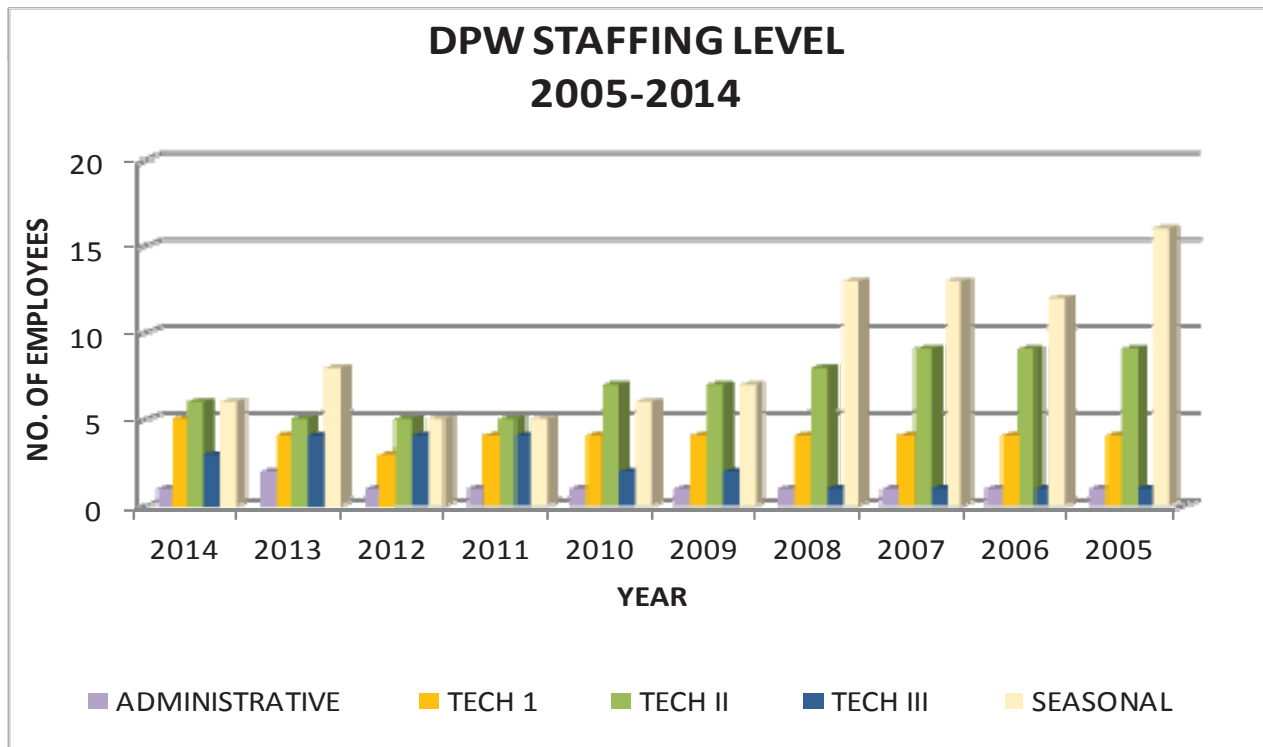
Capital Outlay and Major Projects

Sidewalk Replacement/Construction:

New	101-440-975-000	\$	3,000
Replacement	101-440-975-001		25,000

City Hall Parking Lot Reconstruction	101-440-975-010		65,600
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TOTAL PUBLIC WORKS		\$	93,600
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DPW STAFFING LEVEL										
As of Fiscal Year Beginning July 1st										
STAFF	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005
ADMINISTRATIVE	1	2	1	1	1	1	1	1	1	1
TECH I	5	4	3	4	4	4	4	4	4	4
TECH II	6	5	5	5	7	7	8	9	9	9
TECH III	3	4	4	4	2	2	1	1	1	1
SEASONAL	6	8	5	5	6	7	13	13	12	16
TOTAL	21	23	18	19	20	21	27	28	27	31

GL NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 EST. CURRENT	15-16 BUDGET	16-17 PROJECTED
REVENUES					
101-006-631.000	EQUIP FUND - GARAGE RENT	164,094	169,016	174,087	179,310
101-006-632.000	EQUIP FUND - ADMIN SERV	30,569	31,486	32,431	33,404
101-006-643.000	SIDEWALKS	20,364	12,000	14,000	15,000
101-006-646.000	SCRAP & SALVAGE SALES	0	200	200	200
101-006-672.000	SPECIAL ASSESSMENTS	22,227	22,000	19,400	9,900
101-006-673.000	SALE OF ASSETS	13,333	4,444	0	0
101-006-674.000	COMPOST - SALES	6,519	3,000	3,000	3,000
101-006-674.100	COMPOST - LABOR/EQ COST	1,160	650	650	650
101-006-675.100	FIREWORKS DONATIONS	20,073	16,000	16,000	16,000
101-006-676.100	OTHER REIMBURSEMENTS	1,126	1,000	1,000	1,000
101-006-677.000	MISCELLANEOUS	2,637	1,500	1,500	1,500
TOTAL REVENUES		282,102	261,296	262,268	259,964

EXPENDITURES					
101-440-701.000	SALARIES & WAGES	145,003	157,000	160,100	163,300
101-440-705.050	HEALTH ACTUARY	3,638	6,280	6,400	6,520
101-440-705.098	STATE/FED INS TAX	1,533	4,110	4,135	4,160
101-440-705.099	MI CLAIMS TAX	742	650	675	700
101-440-705.100	HEALTH INSURANCE	9,881	30,000	32,250	34,670
101-440-705.200	DENTAL INSURANCE	3,819	5,000	5,400	5,832
101-440-705.300	LIFE INSURANCE	464	575	575	575
101-440-705.400	FICA	9,992	8,200	8,364	8,531
101-440-705.500	RETIREMENT	(9,867)	3,250	14,257	15,979
101-440-705.600	UNIFORMS	4,975	5,200	5,200	5,200
101-440-705.900	LONG TERM DISABILITY	528	820	820	820
101-440-726.000	SUPPLIES	42,223	29,000	29,000	29,000
101-440-730.000	DURABLE GOODS	3,650	0	0	0

GL NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 EST. CURRENT	15-16 BUDGET	16-17 PROJECTED
101-440-805.000	CONT - MONTHLY PICKUPS	19,921	20,100	20,200	40,000
101-440-805.001	CONT - CITY HALL JANITOR	2,392	2,500	3,300	2,650
101-440-805.002	PROF & CONTRACTUAL	3,660	2,800	3,000	3,000
101-440-860.000	CONTINUING EDUCATION	631	1,000	2,000	1,500
101-440-910.000	INSURANCE & BONDS	3,858	12,500	13,000	13,000
101-440-920.000	UTILITIES	50,340	47,000	50,000	50,500
101-440-931.000	REPAIRS & MAINTENANCE	20,832	21,500	21,500	22,000
101-440-943.000	EQUIPMENT RENT	64,233	55,000	50,000	50,000
101-440-956.000	MISCELLANEOUS	310	500	500	1,000
101-440-975.000	CAP - NEW SIDEWALKS	1,193	1,500	3,000	5,000
101-440-975.001	CAP - REPL SIDEWALKS	22,199	25,000	25,000	25,000
101-440-975.002	CAP - CITY INIT SIDEWALK	0	0	0	150,000
101-440-975.010	CAP - STM SEWERS/PARKING	46,130	107,236	65,600	0
101-440-975.014	CAPITAL OUTLAY	5,953	0	0	0
TOTAL EXPENDITURES		458,233	546,721	524,276	638,937

LIGHTS

The Light Division within the Department of Public Works maintains approximately 70 miles of city street lights, traffic signals, pedestrian lights, school zone flashers, and over one mile of Christmas decorations. In addition, this division is responsible for some of the capital improvements to this system.

Repairs and maintenance tasks that require an electrician are carried out through the use of a private electrical contractor. All other maintenance tasks, i.e., painting pedestrian street lights, are performed by the Department of Public Works personnel. There is no capital budgeted for the 2015-16 fiscal year.

GL NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 EST. CURRENT	15-16 BUDGET	16-17 PROJECTED
REVENUES					
101-007-676.100	OTHER REIMBURSEMENTS	1,490	5,000	3,000	3,500
TOTAL REVENUES		1,490	5,000	3,000	3,500
EXPENDITURES					
101-448-701.000	SALARIES & WAGES	17,833	13,500	16,500	16,500
101-448-705.050	HEALTH ACTUARY	300	730	660	660
101-448-705.098	STATE/FED INS TAX	232	250	250	250
101-448-705.099	MI CLAIMS TAX	92	128	128	128
101-448-705.100	HEALTH INSURANCE	10,699	9,243	9,700	10,428
101-448-705.200	DENTAL INSURANCE	827	900	945	1,000
101-448-705.300	LIFE INSURANCE	62	70	75	80
101-448-705.400	FICA	1,364	1,033	1,262	1,262
101-448-705.500	RETIREMENT	1,748	2,499	2,989	3,288
101-448-705.600	UNIFORMS	150	200	200	250
101-448-705.900	LONG TERM DISABILITY	110	110	110	110
101-448-726.000	SUPPLIES	4,934	2,500	4,500	4,500
101-448-806.000	PROF & CONTRACTUAL	12,004	12,500	12,500	12,200
101-448-910.000	INSURANCE & BONDS	453	431	450	550
101-448-921.000	STREET LIGHT POWER	114,177	116,000	118,000	120,600
101-448-931.000	REPAIRS & MAINTENANCE	23,925	27,500	27,500	29,000
101-448-943.000	EQUIPMENT RENT	11,254	7,500	7,500	8,000
101-448-976.000	CAPITAL OUTLAY	0	75,000	0	145,000
TOTAL EXPENDITURES		200,164	270,094	203,269	353,806

PARKS AND RECREATION

The Parks Division maintains approximately 100 acres of land which constitutes the city's park system, approximately 18.5 miles of bike path, and approximately 1-1/2 miles of Lake Huron shoreline. There are seventeen (17) parks within the City of Alpena including, Avery, Bay View, Blair Street, Duck, Eleventh Avenue Boat Launch, Island Park, LaMarre, McRae, Mich-e-ke-wis, North Riverfront, South Riverfront, Starlite Beach, Sytek, Thomson, Washington Avenue, Water Tower, and Veterans Memorial.

The department has been given additional maintenance responsibilities to improve City parks to showcase level. Irrigation, landscaping and amenities within and throughout the park system are programmed to facilitate these improvements. The Parks Division's goal is to reduce total maintenance costs while improving the general appearance of all parks.

A long-term goal of the City's Wildlife Sanctuary Board has been the development of an environmental interpretive center. Over the past two years, the Board and its appointed Interpretive Center Oversight Council have worked diligently toward this end. The *River Center*, as it has been christened, will be located in Duck Park along the banks of the Thunder Bay River and the City's Wildlife Sanctuary. The construction schedule for this project has yet to be determined and is dependent on receipt of grant funds.

The following capital improvements are planned within the parks:

Capital Outlay and Major Projects

Tree Planting	101-750-956-000	\$ 8,000
Adopt-A-Park Improvements	101-750-956-000	5,000
Public Restroom Improvements	101-750-956-000	20,000
Island Park Bridge Replacement	101-750-977-028	20,000
NEST Trailhead on Woodward Avenue	101-750-977-032	<u>350,500</u>
TOTAL PARKS AND RECREATIONS		\$ 403,500

GL NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 EST. CURRENT	15-16 BUDGET	16-17 PROJECTED
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PARKS AND RECREATION

REVENUES

101-008-532.000	FED GRTS - MISC	0	0	0	0
101-008-545.000	STATE GRTS - MISC	0	0	245,000	0
101-008-582.500	CONT FROM LOCAL UNITS	0	4,500	59,000	0
101-008-667.300	MICH-E-KE-WIS PAVILION	2,625	7,200	7,200	7,200
101-008-667.500	STARLITE PAVILION	1,100	900	900	900
101-008-667.600	MISC. FACILITIES	800	400	400	400
101-008-675.300	DONATIONS	186,447	0	0	0
101-008-676.100	OTHER REIMBURSEMENTS	600	1,086	1,000	1,000
101-008-677.000	MISCELLANEOUS	793	1,000	1,000	1,000
101-008-699.011	FR TREE/PARK IMPROVEMENTS	8,000	0	8,000	8,000

TOTAL REVENUES		200,365	15,086	322,500	18,500
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EXPENDITURES

101-750-701.000	SALARIES & WAGES	117,517	125,000	127,500	130,050
101-750-705.050	HEALTH ACTUARY	2,489	5,452	5,100	5,202
101-750-705.098	STATE/FED INS TAX	1,229	1,837	1,975	2,124
101-750-705.099	MI CLAIMS TAX	454	425	470	525
101-750-705.100	HEALTH INSURANCE	48,574	47,000	50,525	54,314
101-750-705.200	DENTAL INSURANCE	4,102	5,000	5,000	5,000
101-750-705.300	LIFE INSURANCE	292	292	292	292
101-750-705.400	FICA	8,981	9,563	9,754	9,948
101-750-705.500	RETIREMENT	12,392	17,959	18,396	20,236
101-750-705.600	UNIFORMS	1,528	1,600	1,650	1,700
101-750-705.900	LONG TERM DISABILITY	662	820	820	820
101-750-726.000	SUPPLIES	8,216	6,000	6,000	6,180
101-750-726.100	SUPPLIES - PARK SHELTER	0	0	0	0
101-750-807.002	PROF & CONTRACTUAL	333	15,000	3,500	500
101-750-910.000	INSURANCE & BONDS	15,424	15,961	16,500	17,000
101-750-920.000	UTILITIES	29,348	29,500	30,000	31,000
101-750-920.100	UTILITIES - ICE RINK	6,659	8,000	8,200	8,500
101-750-931.000	REPAIRS & MAINTENANCE	28,752	30,000	30,000	30,000
101-750-931.300	MAINT - PARK SHELTER/ICE	1,692	2,900	500	500
101-750-943.000	EQUIPMENT RENT	80,051	72,000	72,000	75,000
101-750-956.000	MISCELLANEOUS	260	100	5,000	5,000
101-750-956.600	PARK FOUNDATION REC CENT	20,000	20,000	20,000	20,000
101-750-970.008	LAND ACQUISITION	130,150	0	0	0
101-750-977.015	CAP - MICH-E-KE-WIS PARK	35,000	0	0	0
101-750-977.027	CAP - GENERAL PARKS IMP	0	0	33,000	110,000
101-750-977.028	CAP - ISLAND PARK	164,127	4,200	24,000	4,000
101-750-977.032	CAP - BIKE PATH	0	14,500	350,500	55,000

GL NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 EST. CURRENT	15-16 BUDGET	16-17 PROJECTED
101-750-991.400	LAND ACQUISITION - PRIN	6,152	6,582	7,043	6,582
101-750-992.000	EQUIP FUND ADVANCE - PRIN	0	46,000	46,000	26,000
101-750-995.400	LAND ACQUISITION - INT	1,384	954	493	1,750
101-750-996.000	EQUIP FUND ADVANCE - INT	7,200	5,880	4,040	2,600
TOTAL EXPENDITURES		732,968	492,525	878,258	629,823

OTHER FINANCING USES

101-966-999.200	LOCAL STREETS	300,000	200,000	300,000	300,000
101-966-999.501	DEBT - LAND ACQUISITION	14,500	0	0	0
101-966-999.600	STORES FUND	40,504	50,000	60,000	60,000
101-966-999.901	BUDGET STABILIZATION FUND	0	5,000	5,000	5,000
101-966-999.903	BUILDING INSPECTION FUND	25,000	20,000	20,000	30,000
101-966-999.907	MARINA FUND	10,000	95,000	87,000	195,000
TOTAL OTHER FINANCING USES		390,004	370,000	472,000	590,000

MAJOR STREET FUND

The purpose of the Major Street Fund is to receive all major street moneys which are paid to the City by the State of Michigan; to account for all construction, maintenance, and other authorized operations in the right-of-way of any street functionally classified as a major street within the City; to receive the moneys paid to the City for state trunkline maintenance; and to record costs associated to the Michigan Department of Transportation authorized state trunkline maintenance contracts. Each city is required to establish a Major Street fund in compliance with Act 51 of the Public Acts of 1951.

The Major Street Fund has no employees but instead has employees assigned to it to perform maintenance and construction activities. Equipment is rented internally from the Equipment Fund to the Major Street Fund as needed.

Motor vehicle highway funds are generated from statewide gas and weight taxes. The distribution of these funds to Alpena is based on the miles of streets in our system, a state factor, and the population of Alpena. There are 5.34 miles of state highway and 25.81 miles of major streets within the City of Alpena.

The City maintains US-23 and M-32 state highways within the City limits for the State of Michigan. The MDOT contract generates revenue, which is titled state trunkline maintenance. The costs associated with state trunkline maintenance are direct costs and the revenue received is based on this expenditure. The maintenance and construction associated with the major street system are funded primarily by state and federal funds. All of the major streets within the Alpena street system are paved.

The City will again this year place emphasis on maintenance of our major street system. This emphasis on street maintenance will include \$35,000 in Capital Preventative Maintenance funds to preserve and extend the remaining useful life of our streets. Work performed under this activity may include shoulder paving, crack sealing, chip sealing, joint repair, etc. The City will also initiate the design for rehabilitation work on the Second Avenue Bridge. Rehabilitation funding will be provided for with a \$2,172,000 grant through the Regional Bridge Program.

Capital Outlay and Major Projects

Conversion of 3rd Avenue to Two-Way Traffic	202-451-782-000	\$	75,000
Capital Preventative Maintenance	202-451-782-000		35,000
Street Modification within the DDA	202-451-782-000		25,000
Brick Paver Replacement	202-451-782-000		24,000
Traffic Signal Controller Upgrade	202-451-782-200		3,500
Second Avenue Bridge Engineering	202-451-783-202		55,000
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TOTAL MAJOR STREETS		\$	217,500

GL NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 EST. CURRENT	15-16 BUDGET	16-17 PROJECTED
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MAJOR STREET FUND

REVENUES

202-000-545.000	STATE GRTS - MISC	18,213	19,555	20,152	20,756
202-000-546.000	STATE GRTS - GAS & WGT TX	601,965	607,175	614,502	633,618
202-000-546.100	STATE GRTS - TRUNKLINE	106,276	100,430	87,100	87,100
202-000-665.000	INVESTMENT INCOME	(104)	1,000	1,000	1,100
202-000-675.300	DONATIONS	20,402	0	0	0
202-000-677.000	MISCELLANEOUS	52,471	75,000	2,200	2,200
202-000-699.011	FR TREE/PARK IMPROVEMENTS	0	0	15,000	15,000
TOTAL REVENUES		799,223	803,160	739,954	759,774

EXPENDITURES

ADMIN

202-450-701.000	SALARIES & WAGES	10,636	16,000	13,260	13,525
202-450-705.000	FRINGES	12,160	11,237	9,324	9,498
202-450-705.050	HEALTH ACTUARY	450	911	530	541
202-450-705.400	FICA	808	1,224	1,014	1,035
202-450-808.000	PROF & CONTRACTUAL	16,444	17,000	17,170	18,000
202-450-841.002	CHARGES - COMPUTER ADMIN	2,400	2,500	2,575	2,653
202-450-943.000	EQUIPMENT RENT	1,221	1,165	1,200	1,250
TOTAL ADMIN		44,119	50,037	45,073	46,502

CONSTRUCTION

202-451-701.101	SAL & WAGES - STREETS	9,994	5,000	7,000	8,000
202-451-701.102	SAL & WAGES - BRIDGES	0	2,500	5,000	5,000
202-451-705.101	FRINGES - STREETS	6,513	3,894	5,452	6,230
202-451-705.102	FRINGES - BRIDGES	0	1,947	3,894	3,894
202-451-782.000	MAT/CONT - STREETS	177,379	35,000	159,000	230,000
202-451-782.100	MAT/CONT - BRIDGES	24,813	0	0	0
202-451-782.200	MAT/CONT - TRAF CONTROL	0	0	3,500	5,000
202-451-783.202	CONT - MDOT	12,244	260,000	55,000	315,000
202-451-943.101	EQUIP RENT - STREETS	0	0	0	0
TOTAL CONSTRUCTION		230,943	308,341	238,846	573,124

MAINTENANCE

202-452-701.101	SAL & WAGES - STREETS	55,072	60,000	50,000	50,000
202-452-701.102	SAL & WAGES - BRIDGES	5,858	6,000	7,000	7,000
202-452-701.103	SAL & WAGES - TRAFF CONT	3,938	2,500	3,000	3,000
202-452-701.104	SAL & WAGES - SNOW & ICE	26,618	20,000	20,000	20,000
202-452-705.101	FRINGES - STREETS	25,112	42,138	35,115	35,115

GL NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 EST. CURRENT	15-16 BUDGET	16-17 PROJECTED
202-452-705.102	FRINGES - BRIDGES	5,346	4,213	5,060	5,060
202-452-705.103	FRINGES - TRAFFIC CONTROL	3,634	1,800	2,169	2,169
202-452-705.104	FRINGES - SNOW & ICE	24,923	14,460	14,460	14,460
202-452-705.400	FICA	2,099	6,770	6,120	6,120
202-452-784.101	MAT/CONT - STREETS	36,672	39,000	35,000	35,000
202-452-784.102	MAT/CONT - BRIDGES	9,341	6,500	10,000	10,000
202-452-784.103	MAT/CONT - TRAF CONTROL	31,187	53,000	35,000	35,000
202-452-784.104	MAT/CONT - SNOW & ICE	71,798	46,000	42,000	42,000
202-452-943.101	EQUIP RENT - STREETS	51,619	54,000	42,000	42,000
202-452-943.102	EQUIP RENT - BRIDGES	1,735	2,000	2,000	2,000
202-452-943.103	EQUIP RENT - TRAF CONTROL	297	400	500	1,000
202-452-943.104	EQUIP RENT - SNOW & ICE	68,693	49,000	42,000	42,000

TOTAL MAINTENANCE		423,942	407,781	351,424	351,924
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TRUNKLINE

202-453-701.000	SALARIES & WAGES	12,687	13,200	13,000	13,000
202-453-705.000	FRINGES	11,862	10,230	10,100	10,100
202-453-786.000	MAT/CONTRACTS	52,087	45,000	39,000	39,000
202-453-943.000	EQUIPMENT RENT	34,381	32,000	25,000	25,000

TOTAL TRUNKLINE		111,017	100,430	87,100	87,100
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OTHER FINANCING USES

202-966-999.200	LOCAL STREETS	0	0	100,000	100,000
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TOTAL OTHER FINANCING USES		0	0	100,000	100,000
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TOTAL EXPENDITURES AND OTHER FINANCING USES		810,021	866,589	822,443	1,158,650
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PROJECTED FUND BALANCE

Budgeted Net Revenues (Expenditures)	6/30/2016	\$	(82,489)
Current Est. Operating Surplus (Deficit)	6/30/2015	\$	(63,429)
Fund Balance From Prior Year	6/30/2014	\$	693,682
PROJECTED UNDESIGNATED FUND BALANCE AT END OF BUDGET YEAR 2015/16		\$	547,764

LOCAL STREET FUND

The Local Street Fund works in a threefold capacity. First, the fund is utilized to receive all local street funds paid to the City of Alpena by the State of Michigan. Secondly, it is used to account for all construction including the moneys generated by special assessments, maintenance, traffic services, and snow and ice control. Thirdly, the fund is utilized to account for money received from the General Fund as contributions to the Local Street Fund. Every city is required to establish a Local Street Fund to comply with Act 51 of the Public Acts of 1951.

The Local Street Fund has no employees but instead has employees assigned to it to perform maintenance and construction activities. Equipment is rented internally from the Equipment Fund to the Local Street Fund as needed. The City continues to utilize City personnel in a more active role in the maintenance of our Local Street system.

Revenues are generated from several sources. The motor vehicle highway funds are generated from statewide gas and weight taxes. The distribution of these funds to Alpena is based on the miles of our street system, a state factor, and the population of Alpena. Local funds are moneys, which the local taxpayer contributes to maintain the local street system. Construction revenues are local funds set aside and invested for the specific purpose of upgrading existing or creating new streets. There are 43.04 miles of streets within the street system, which are designated as local streets. The maintenance and construction costs associated with the local street system are funded primarily by local tax dollars. All but three one-block segments of the Local Street system are paved.

Capital Outlay and Major Projects

Thin Overlay Resurfacing	203-451-782-000	\$ 75,000
Capital Preventative Maintenance	203-451-782-000	35,000
High Use Alley paving	203-451-782-000	<u>35,000</u>
TOTAL LOCAL STREETS		\$ 145,000

GL NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 EST. CURRENT	15-16 BUDGET	16-17 PROJECTED
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LOCAL STREET FUND

REVENUES

203-000-545.000	STATE GRTS - MISC	18,213	19,555	20,152	19,555
203-000-546.000	STATE GRTS - GAS & WGT TX	211,759	213,784	216,380	223,090
203-000-665.000	INVESTMENT INCOME	(431)	800	800	800
203-000-672.000	SPECIAL ASSESSMENTS	159	150	150	150
203-000-675.300	DONATIONS	20,402	0	0	0
203-000-677.000	MISCELLANEOUS	1,538	900	900	900
203-000-699.000	FR GENERAL FUND	300,000	200,000	200,000	300,000
203-000-699.006	FR MAJOR ST FUND	0	0	100,000	100,000
203-000-699.011	FR TREE/PARK IMPROVEMENTS	0	0	10,000	10,000
TOTAL REVENUES		551,640	435,189	548,382	654,495

EXPENDITURES

ADMIN

203-450-701.000	SALARIES & WAGES	17,584	19,000	19,000	19,000
203-450-705.000	FRINGES	11,017	14,725	14,725	14,725
203-450-705.050	HEALTH ACTUARY	424	728	743	910
203-450-705.400	FICA	1,339	1,393	1,421	1,436
203-450-809.000	PROF & CONTRACTUAL	5,889	6,100	6,300	6,300
203-450-841.002	CHARGES - COMPUTER ADMIN	2,400	2,500	2,575	2,575
203-450-943.000	EQUIPMENT RENT	2,914	2,800	2,800	2,800
TOTAL ADMIN		41,567	47,246	47,564	47,746

CONSTRUCTION

203-451-701.000	SALARIES & WAGES	3,070	1,000	3,000	3,000
203-451-705.000	FRINGES	2,769	775	2,325	2,325
203-451-782.000	MAT/CONT - STREETS	130,997	146,200	165,000	501,000
203-451-943.000	EQUIPMENT RENT	87	100	100	100
TOTAL CONSTRUCTION		136,923	148,075	170,425	506,425

MAINTENANCE

203-452-701.101	SAL & WAGES - STREETS	69,989	64,500	65,790	67,106
203-452-701.103	SAL & WAGES - TRAFF CONT	4,386	3,800	4,200	4,200
203-452-701.104	SAL & WAGES - SNOW & ICE	19,617	15,900	14,000	16,000
203-452-705.101	FRINGES - STREETS	36,386	41,925	41,925	52,000
203-452-705.103	FRINGES - TRAFFIC CONTROL	3,783	2,925	3,255	3,255
203-452-705.104	FRINGES - SNOW & ICE	18,368	11,700	12,400	12,400
203-452-705.400	FICA	2,363	1,975	0	2,750
203-452-784.101	MAT/CONT - STREETS	42,443	50,000	50,000	50,000

GL NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 EST. CURRENT	15-16 BUDGET	16-17 PROJECTED
203-452-784.103	MAT/CONT - TRAF CONTROL	3,379	7,000	7,000	7,000
203-452-784.104	MAT/CONT - SNOW & ICE	16,055	8,000	12,000	12,000
203-452-943.101	EQUIP RENT - STREETS	77,093	74,000	75,000	75,000
203-452-943.103	EQUIP RENT - TRAF CONTROL	446	700	700	1,000
203-452-943.104	EQUIP RENT - SNOW & ICE	51,035	42,000	42,000	42,000
TOTAL MAINTENANCE		345,343	324,425	328,270	344,711
TOTAL EXPENDITURES		523,833	519,746	546,259	898,882

PROJECTED FUND BALANCE				
Budgeted Net Revenues (Expenditures)	6/30/2016		\$	2,123
Current Est. Operating Surplus (Deficit)	6/30/2015		\$	(84,557)
Fund Balance From Prior Year	6/30/2014		\$	342,284
PROJECTED UNDESIGNATED FUND BALANCE				
AT END OF BUDGET YEAR 2015/16				\$ 259,850

MARINA FUND

The Waterways Commission who controls the fee structure for both seasonal and transient dockage at the boat harbor have adjusted the way that fees are established. Previously, the City would have to appear at a Waterways Commission Meeting and state the City's case for an increase or decrease in their established rates. This year, the Commission published a broad range of fees and allowed each individual marina to pick their own. After consulting with Thunder Bay Shores Marine, our contract operators, the rates as proposed in the new fee schedule were agreed upon. This results in lower fees for both transient and seasonal boaters. As the contract operators keep all of the money generated from these fees, this will have a zero net impact on the City's budget numbers. Hopefully, the lower fees will result in increased business at the Marina.

Capital Outlay and Major Projects

No capital projects are scheduled for 2015-2016.

GL NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 EST. CURRENT	15-16 BUDGET	16-17 PROJECTED
REVENUES					
211-000-451.100	BUSINESS LIC/PER	2,380	2,000	2,000	7,500
211-000-545.000	STATE GRTS - MISC	530,362	0	0	0
211-000-665.000	INVESTMENT INCOME	160	300	300	350
211-000-667.100	MARINA	29,835	25,000	25,000	57,500
211-000-675.300	DONATIONS	1,500	1,000	1,000	1,500
211-000-677.000	MISCELLANEOUS	0	30	50	50
211-000-699.000	FR GENERAL FUND	10,000	95,000	87,000	195,000
TOTAL REVENUES		574,237	123,330	115,350	261,900
EXPENDITURES					
211-760-701.000	SALARIES & WAGES	25,439	27,000	27,000	90,000
211-760-705.050	HEALTH ACTUARY	602	1,136	3,600	3,600
211-760-705.098	STATE/FED INS TAX	93	624	624	624
211-760-705.099	MI CLAIMS TAX	37	108	108	108
211-760-705.100	HEALTH INSURANCE	4,279	4,600	4,600	4,600
211-760-705.200	DENTAL INSURANCE	331	361	389	389
211-760-705.300	LIFE INSURANCE	19	25	25	25
211-760-705.400	FICA	1,946	2,065	2,065	6,885
211-760-705.500	RETIREMENT	1,748	2,449	2,989	3,288
211-760-705.600	UNIFORMS	0	0	1,000	1,000
211-760-705.900	LONG TERM DISABILITY	44	53	60	60
211-760-726.000	SUPPLIES	3,055	3,500	3,500	66,500
211-760-860.000	CONTINUING EDUCATION	0	800	1,800	1,000
211-760-910.000	INSURANCE & BONDS	4,621	4,770	4,890	4,890

GL NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 EST. CURRENT	15-16 BUDGET	16-17 PROJECTED
211-760-920.000	UTILITIES	24,599	28,000	28,000	28,000
211-760-931.000	REPAIRS & MAINTENANCE	7,153	10,000	10,000	10,000
211-760-943.000	EQUIPMENT RENT	7,124	8,000	8,000	10,000
211-760-945.000	FIBER OPTIC RENT	0	1,172	1,172	1,172
211-760-956.000	MISCELLANEOUS	1,562	1,600	1,600	2,000
211-760-976.000	CAPITAL OUTLAY	516,567	12,000	0	15,000
TOTAL EXPENDITURES		599,219	108,263	101,422	249,141

PROJECTED FUND BALANCE			
Budgeted Net Revenues (Expenditures)	6/30/2016		\$ 13,928
Current Est. Operating Surplus (Deficit)	6/30/2015		\$ 15,067
Fund Balance From Prior Year	6/30/2014		\$ 89,171
PROJECTED UNDESIGNATED FUND BALANCE AT END OF BUDGET YEAR 2015/16			\$ 118,166

TREE/PARK IMPROVEMENT FUND

In October 2006, the City of Alpena received two large donations from the Trust of Drew and Ethel McClay. One donation of approximately \$70,000 was to be spent on park improvements and/or tree planting within the City. The second donation of approximately \$90,000 was to be utilized for tree planting within the City.

The Alpena Municipal Council authorized the investment of these donations and appointed a committee, consisting of the Mayor, the Planning and Development Director, and the City Engineer, to determine how these funds could be best utilized. The City also appointed one member each from the City Planning Commission and the Recreation Advisory Board to serve on this committee.

The committee continues to develop recommendations on how these funds will be utilized, but an internal policy has been established to provide guidelines and procedures on how these funds can be accessed and what they can be used for. Examples include: utilization of the park improvement funds for a major park improvement project; and placement of the tree planting funds into a permanent fund that can be grown over time and used for future urban forestry projects.

Funding will be transferred to Local and Major Street funds, Parks & Recreation, and the Cemetery to offset expenses associated with tree planting to replace trees removed over the past several years.

GL NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 EST. CURRENT	15-16 BUDGET	16-17 PROJECTED
REVENUES					
213-000-665.000	INVESTMENT INCOME	(50)	150	100	50
TOTAL REVENUES		(50)	150	100	50
EXPENDITURES					
213-751-786.001	MAT/CONT - TREES	8,000	0	30,000	25,000
TOTAL EXPENDITURES		8,000	0	30,000	25,000
PROJECTED FUND BALANCE					
Budgeted Net Revenues (Expenditures)		6/30/2016		\$	(29,900)
Current Est. Operating Surplus (Deficit)		6/30/2015		\$	150
Fund Balance From Prior Year		6/30/2014		\$	98,505
PROJECTED UNDESIGNATED FUND BALANCE AT END OF BUDGET YEAR 2015/16				\$	68,755

DOWNTOWN DEVELOPMENT AUTHORITY

City Ordinance established the Downtown Development Authority (DDA) in April of 1980 in order to revitalize downtown Alpena. Alpena’s DDA operates in accordance with state law (Public Act 197 of 1975, as amended). The DDA recommends and oversees downtown tax increment financing and the levy of an ad valorem tax (2 mill maximum) on all taxable property within the DDA district. This 2 mill tax is the main source of operating revenue for the authority, and the Tax Increment Financing is the primary source of development project funding.

The DDA allocates TIF funds in accordance with the provisions and improvements delineated in the 2005 Downtown Development and Tax Increment Financing (TIF) Plan (approved by the City of Alpena), the DDA section of the City of Alpena’s 5 Year Capital Improvement Plan and the Downtown Market Analysis and Strategic Plan of 2003, updated in 2014.

The updated plan incorporates developing stronger relationships with our property and business owners. This newly revised Strategic Agenda rededicates the DDA to improving the economic environment in downtown Alpena in order to increase property value and community viability. When appropriate, the DDA will advocate on issues affecting the business atmosphere and community environment, as pertinent to downtown Alpena. To keep us accountable and focused, the DDA Board of Directors approved the following Guiding Themes in January of 2015:

2015 Guiding Themes of the Alpena Downtown Development Authority

Priority	Committee Assigned	Priority Areas
1	Economic	Prepare a Market Study to determine retail market potential and opportunities <ul style="list-style-type: none"> •Use fundraising to increase buy-in and ownership of results.
2	Design	Improve Building Conditions <ul style="list-style-type: none"> •Conduct inventory of building stock •Meet with landlords and discuss why building improvements would benefit them and the District •Help building owners who desire to improve their buildings to navigate the building process •Look at potential incentives to assist with renovations
3	Promotion	Develop identity – Marketing Plan Strategy to determine promotions, advertising, customer loyalty and retention programs, events, etc. <ul style="list-style-type: none"> •Retain a marketing consultant to assist with the program
4	Board of Directors	Stronger, Educated, and Visible Board <ul style="list-style-type: none"> •Consider using an organization (ie. NorthSky Nonprofit Network to assist with board governance training)
5	All (coordinated)	Develop better relationships with owners <ul style="list-style-type: none"> •Meet individually with property & business owners

The DDA has one full-time employee, the Executive Director, to help implement plans of the Board.

During the 2014-2015 fiscal year, the DDA stayed mindful of its purpose:

- Worked with the City of Alpena and the economic development arm of the Alpena Chamber of Commerce to encourage new development in the downtown;
- Developed stronger relationship with the Farmers' Market, introducing a once a week evening market in the downtown's core;
- Awarded façade grants toward the improvement of our downtown's aesthetic appeal;
- Upgraded our green spaces;
- Managed the City's new downtown parking management plan and its enforcement, including hiring two Parking Ambassadors;
- Submitted grant applications to augment revenue and increase investment in downtown;
- Secured a total of 31 permit-only 24/7 parking spaces primarily for our downtown residents;
- Increased our online communication by utilizing social media;
- Continued to make full use of DDA Welcome Bags for area visitors, handing out 2500;
- Supported the Alpena Pure Michigan ad campaign;
- Collaborated with community partners in projects that impacted downtown;
- Supported efforts to support historic preservation activities;
- Continued to be involved in the Alpena rebranding effort;
- Built on our relationship with MI Main Street, which supports the DDA's existing four committees;
- Encouraged the use of the NEZ to add more residential units in downtown, and
- Continued to assess the viability of a public plaza in the downtown to foster economic development and place-making.

2015-2016

In the coming year, the DDA will weave the goals of the updated Strategic Plan into all efforts:

- Prepare a Market Study to determine retail market potential and opportunities;
- Improve Building Conditions;
- Develop identity – Marketing Plan Strategy to determine promotions, advertising, customer loyalty and retention programs, events, etc.;
- Stronger, Educated, and Visible Board;
- Develop better relationships with owners;
- Include the principles of Placemaking in decision making;
- Investigate new revenue streams to enlarge impact;
- Continue to build on our strong relationships with Community Development Partners;
- Increase overall communication with DDA Stakeholders through small events, visits and written form;
- Analyze and propose improved public space usage, implement as appropriate;
- Continue to capitalize on our redesigned website all while employing Facebook as communication conduit;
- Apply concentrated, consistent effort for improved parking regulations and flow;
- Continue to add new promotions and support events within the district to enhance atmosphere;
- Promote efforts to improve gathering and outdoor dining areas;
- Thoroughly investigate a public plaza within the DDA; impact and operation on multiple levels;
- Actively research and implement revenue-producing activities.

As always, the DDA will work in partnership with the City and other area-wide organizations, institutions and businesses on projects beneficial to the community and the Downtown area.

Capital Outlay and Major Projects

Market Analysis	216-269-880-000	\$	10,000
DDA Façade Grants	216-269-967-000		15,000
Economic Development Projects	216-269-967-001		35,000
Placemaking	216-269-978-001		10,000
Parking Management/Wayfinding	216-269-978-001		5,000
Street Amenities & Parks	216-269-978-001		14,000
TOTAL DDA		\$	89,000

GL NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 EST. CURRENT	15-16 BUDGET	16-17 PROJECTED
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DDA FUND NO. 2

REVENUES

216-000-402.001	TAX INCREMENTS	87,514	89,626	82,378	82,378
216-000-403.000	PERS PROP TAX REIMB	0	19,462	19,462	19,462
216-000-665.000	INVESTMENT INCOME	2,543	2,604	0	0
216-000-677.000	MISCELLANEOUS	480	4,296	3,500	4,000
TOTAL REVENUES		90,537	115,988	105,340	105,840

EXPENDITURES

216-269-701.000	SALARIES & WAGES	36,739	36,000	38,000	38,900
216-269-705.400	FICA	2,811	2,065	2,887	2,887
216-269-726.000	SUPPLIES	1,701	3,090	3,000	3,000
216-269-730.000	DURABLE GOODS	0	985	0	0
216-269-810.000	PROF & CONTRACTUAL	0	50	0	0
216-269-840.000	GENERAL FUND SERVICES	700	721	721	721
216-269-860.000	CONTINUING EDUCATION	2,727	1,800	2,000	2,000
216-269-880.000	COMMUNITY PROMOTION	11,359	10,000	10,000	10,000
216-269-880.200	BEAUTIFICATION COMMITTEE	0	5,000	5,000	5,000
216-269-881.000	ECONOMIC PROMOTION	0	2,375	10,000	10,000
216-269-920.000	UTILITIES	12	0	0	0
216-269-931.000	REPAIRS & MAINTENANCE	4,212	1,800	2,100	2,100
216-269-931.303	MAINT - DDA SNOW REMOVAL	0	1,617	2,500	2,500
216-269-945.000	FIBER OPTIC RENT	225	225	225	225
216-269-956.000	MISCELLANEOUS	0	0	2,000	2,000
216-269-967.000	FACADE GRANTS-DESIGN	14,103	10,000	10,000	10,000
216-269-967.001	RENTAL INCENTIVE PROGRAM	1,573	0	35,000	0
216-269-978.001	CAP - LAND IMPROVEMENTS	667	0	0	0
216-269-991.400	LAND ACQUISITION - PRIN	5,431	4,356	0	0

GL NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 EST. CURRENT	15-16 BUDGET	16-17 PROJECTED
216-269-995.400	LAND ACQUISITION - INT	683	229	0	0
TOTAL EXPENDITURES		82,943	80,313	123,433	89,333

PROJECTED FUND BALANCE				
Budgeted Net Revenues (Expenditures)	6/30/2016			\$ (18,093)
Current Est. Operating Surplus (Deficit)	6/30/2015			\$ 35,675
Fund Balance From Prior Year	6/30/2014			\$ 190,579
PROJECTED UNDESIGNATED FUND BALANCE AT END OF BUDGET YEAR 2015/16				\$ 208,161

DDA FUND NO. 5

GL NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 EST. CURRENT	15-16 BUDGET	16-17 PROJECTED
REVENUES					
217-000-402.000	CURRENT PROPERTY TAXES	20,825	25,000	21,255	21,255
217-000-412.000	DELINQUENT TAXES	57	0	0	0
217-000-656.000	PARKING	1,150	3,192	3,500	3,500
217-000-665.000	INVESTMENT INCOME	(12)	62	100	100
217-000-677.000	MISCELLANEOUS	180	0	1,000	1,000
217-000-677.001	PARKING LOT RENTAL	3,969	3,870	4,000	4,000
217-000-677.002	BIKE RACK RENTAL	1,180	70	1,000	1,000
TOTAL REVENUES		27,349	32,194	30,855	30,855

EXPENDITURES					
217-269-701.000	SALARIES & WAGES	9,467	10,000	11,000	11,000
217-269-705.400	FICA	724	550	620	620
217-269-705.700	UNEMPLOYMENT	0	165	165	165
217-269-726.000	SUPPLIES	477	0	0	0
217-269-811.000	PROF & CONTRACTUAL	1,990	3,000	9,166	9,166
217-269-840.000	GENERAL FUND SERVICES	1,519	1,550	2,339	2,339
217-269-860.002	DUES & SUBSCRIPTIONS	630	700	850	850
217-269-910.000	INSURANCE & BONDS	504	707	725	725
217-269-920.000	UTILITIES	3,346	3,600	3,600	3,600
217-269-931.000	REPAIRS & MAINTENANCE	2,927	398	400	400
217-269-954.000	OFFICE RENT	3,900	3,900	4,000	0
217-269-956.000	MISCELLANEOUS	124	22	0	0
217-269-956.700	MISCELLANEOUS - TAXES	388	0	0	0
TOTAL EXPENDITURES		25,996	24,592	32,865	28,865

PROJECTED FUND BALANCE			
Budgeted Net Revenues (Expenditures)	6/30/2016	\$	(2,010)
Current Est. Operating Surplus (Deficit)	6/30/2015	\$	7,602
Fund Balance From Prior Year	6/30/2014	\$	24,265
PROJECTED UNDESIGNATED FUND BALANCE AT END OF BUDGET YEAR 2015/16		\$	29,857

AUTHORITY FOR BROWNFIELD REDEVELOPMENT

The Authority for Brownfield Redevelopment Fund is used by counties, cities, villages and townships to assist in the redevelopment of underutilized properties due to environmental contamination, blight or functional obsolescence. The local unit may establish an authority under the Brownfield Redevelopment Financing Act (MCL 125.2651 et al.) to administer the activities authorized under the Act. The authority shall be administered by a board appointed pursuant to the requirements of the Act (MCL 125.2655).

The City of Alpena Brownfield Redevelopment Authority was established by City Council Resolution 1997-7 in March 1997, with the City's Downtown Development Authority (DDA) Board serving as the Brownfield Authority's Board as well. As the Brownfield Authority became more active the dual role of the DDA Board became less desirable due to increased workloads for the members and the increased likelihood of conflicts of interest between the activities of the two Authorities. In 2006, the original nine-member Brownfield Authority Board represented by the DDA was dissolved and a new, independent five-member Board established with a new set of by-laws. At its first meeting in October 2006, the new Board officially changed the Authority's name to the City of Alpena Authority for Brownfield Redevelopment.

This fund is used to account for the administrative costs of the Authority. The Authority's debt service and capital project activities are accounted for in fund 402.

GL NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 EST. CURRENT	15-16 BUDGET	16-17 PROJECTED
AUTHORITY FOR BROWNFIELD REDEVELOPMENT					
REVENUES					
243-000-402.003	TAX INCREMENTS (ALP MARC)	3,188	3,242	0	0
243-000-402.004	TAX INCREMENTS (LAFARGE)	8,973	8,744	8,208	0
243-000-402.005	TAX INCREMENTS (DEAN ARBOUR)	984	1,088	1,066	1,088
243-000-677-000	MISCELLANEOUS	0	0	0	0
TOTAL REVENUES		13,145	13,074	9,274	1,088
OTHER FINANCING USES					
243-966-999.000	TRANSFER - GENERAL FUND	17,800	14,500	10,000	0
TOTAL OTHER FINANCING USES		17,800	14,500	10,000	0
TOTAL EXPENDITURES AND OTHER FINANCING USES		17,800	14,500	10,000	0

AUTHORITY FOR BROWNFIELD REDEVELOPMENT

PROJECTED FUND BALANCE			
Budgeted Net Revenues (Expenditures)	6/30/2016	\$	(726)
Current Est. Operating Surplus (Deficit)	6/30/2015	\$	(1,426)
Fund Balance From Prior Year	6/30/2014	\$	5,645
PROJECTED UNDESIGNATED FUND BALANCE			
AT END OF BUDGET YEAR 2015/16		\$	3,493

BUILDING OFFICIAL

The Public Act of 245 of 1999 amended the State Construction Code. The Act in Section 22 places accounting requirements on local government. Therefore, a separate special revenue fund has been established. This fund helps to easily identify the charges for services versus the expenses of this department.

GL NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 EST. CURRENT	15-16 BUDGET	16-17 PROJECTED
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BUILDING OFFICIAL

REVENUES

249-000-607.000	CHARGES FOR SERVICES	83,623	90,000	100,000	110,000
249-000-607.001	CHARGES FOR SERVICES-ACCESS	25,653	25,000	25,000	30,000
249-000-665.000	INVESTMENT INCOME	3	160	160	160
249-000-677.000	MISCELLANEOUS	960	1,300	1,704	1,704
249-000-699.000	FR GENERAL FUND	25,000	20,000	25,000	25,000
TOTAL REVENUES		135,239	136,460	151,864	166,864

EXPENDITURES

249-371-701.000	SALARIES & WAGES	72,752	76,234	77,477	78,731
249-371-705.050	HEALTH ACTUARY	1,503	3,023	3,099	3,149
249-371-705.098	STATE/FED INS TAX	582	1,175	1,175	1,210
249-371-705.099	MI CLAIMS TAX	211	250	265	275
249-371-705.100	HEALTH INSURANCE	22,474	23,800	25,585	27,504
249-371-705.200	DENTAL INSURANCE	2,489	2,523	2,724	2,943
249-371-705.300	LIFE INSURANCE	235	240	240	240
249-371-705.400	FICA	5,568	5,832	5,927	6,023
249-371-705.500	RETIREMENT	7,944	8,163	11,498	12,648
249-371-705.600	UNIFORMS	177	200	200	200
249-371-705.900	LONG TERM DISABILITY	543	505	505	515
249-371-726.000	SUPPLIES	4,320	5,200	4,500	6,500
249-371-800.000	PROF & CONTRACTUAL	22,861	23,000	23,000	24,000
249-371-860.000	CONTINUING EDUCATION	1,168	1,300	1,300	1,500
249-371-910.000	INSURANCE & BONDS	1,192	1,274	1,400	1,586
249-371-920.000	UTILITIES	2,152	1,944	2,000	2,000
249-371-931.000	REPAIRS & MAINTENANCE	1,411	1,300	1,300	1,300
249-371-943.000	EQUIPMENT RENT	38	35	35	40
249-371-954.000	OFFICE RENT	2,477	2,477	2,477	2,477
249-371-956.000	MISCELLANEOUS	530	600	600	700
TOTAL EXPENDITURES		150,627	159,075	165,307	173,541

BUILDING OFFICIAL

PROJECTED FUND BALANCE			
Budgeted Net Revenues (Expenditures)	6/30/2016	\$	(13,443)
Current Est. Operating Surplus (Deficit)	6/30/2015	\$	(22,615)
Fund Balance From Prior Year	6/30/2014	\$	36,058
PROJECTED UNDESIGNATED FUND BALANCE			
AT END OF BUDGET YEAR 2015/16		\$	0

BUDGET STABILIZATION FUND

The Budget Stabilization Fund, commonly referred to as a “Rainy Day” fund, was created in accordance with 1978 P.A. 30, as amended. The Budget Stabilization Fund was established by Ordinance 99-290 at the March 15, 1999, Municipal Council meeting. The fund will be used to guard against periods of economic downturns when revenues are reduced. \$500,000 was transferred from the General Fund in fiscal year 1998-1999. In fiscal year 2000-2001, \$50,000 was allocated to this fund.

The cuts in state revenue forced us to use \$180,000 in fiscal year 2003-2004 and \$200,000 in fiscal year 2004-2005 to continue the same level of services to the citizens of Alpena. In 2005-2006, we used \$165,000, leaving a balance of \$5,000. We were unable to allocate money to this fund from 2006 through 2014. \$5,000 was allocated for 2014-2015 and 2015-2016.

GL NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 EST. CURRENT	15-16 BUDGET	16-17 PROJECTED
REVENUES					
257-000-665-000	INVESTMENT INCOME	(3)	25	25	25
TOTAL REVENUES		(3)	25	25	25
OTHER FINANCING SOURCES					
257-000-699-000	FROM GENERAL FUND	0	5,000	5,000	5,000
TOTAL OTHER FINANCING SOURCES		0	5,000	5,000	5,000
TOTAL REVENUES AND OTHER FINANCING SOURCES		(3)	5,025	5,025	5,025
EXPENDITURES					
257-205-999.001	INTEREST TRANS - GEN FUND	0	25	25	25
TOTAL EXPENDITURES		0	25	25	25

BUDGET STABILIZATION FUND

PROJECTED FUND BALANCE			
Budgeted Net Revenues (Expenditures)	6/30/2016	\$	5,000
Current Est. Operating Surplus (Deficit)	6/30/2015	\$	5,000
Fund Balance From Prior Year	6/30/2014	\$	5,000
PROJECTED UNDESIGNATED FUND BALANCE AT END OF BUDGET YEAR 2015/16		\$	15,000

DEBT SERVICE FUND

The Debt Service Fund is used to record the funding and payment of principal and interest on the City's long-term debt. The City currently has no outstanding bonds.

The Debt Service Fund has no current loans. The 2000 Land Purchase Loan was paid off in 2013-2014.

GL NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 EST. CURRENT	15-16 BUDGET	16-17 PROJECTED
DEBT FUND					
REVENUES					
301-000-665.000	INVESTMENT INCOME	(10)	30	0	0
301-000-699.000	FR GENERAL FUND	14,500	0	0	0
TOTAL REVENUES		14,490	30	0	0
EXPENDITURES					
301-170-991.400	LAND ACQUISITION - PRIN	14,032	0	0	0
301-170-995.400	LAND ACQUISITION - INT	534	0	0	0
TOTAL EXPENDITURES		14,566	0	0	0
PROJECTED FUND BALANCE					
Budgeted Net Revenues (Expenditures)		6/30/2016		\$	0
Current Est. Operating Surplus (Deficit)		6/30/2015		\$	30
Fund Balance From Prior Year		6/30/2014		\$	14,454
PROJECTED UNDESIGNATED FUND BALANCE AT END OF BUDGET YEAR 2015/16				\$	14,484

BUILDING AUTHORITY DEBT FUND

The Building Authority Debt Fund is used to record the payment of principal and interest on projects needed to be financed.

The Building Authority Debt Fund accounts for two bond issues as listed below:

City of Alpena Building Authority, 2001 Building Authority Bonds - Lakeside Project

Original Date of Issue:	September 15, 2001
Original Amount of Issue:	\$ 400,000
Debt Outstanding 6/30/15:	\$ 50,000
2015-2016	50,000
Debt Outstanding 6/30/16:	\$ <u>0</u>

City of Alpena Building Authority, 2004 Building Authority Bonds - Department of Public Works Project.

Original Date of Issue:	August 17, 2004
Original Amount of Issue:	\$ 1,800,000

In 2013, the City did a refunding of the 2004 bond. The new schedule reflects the new debt service as well as a small portion of unrefunded bonds. The net savings on this refunding was \$113,622.53.

Refunding Date:	May 15, 2013
Unrefunded 2004 Bond	\$ 100,000
2013 Refunding Bonds	\$ 1,525,000
Debt Outstanding 6/30/15:	\$ 1,560,000
2015-2016 Deductions	95,000
Debt Outstanding 6/30/16:	\$ <u>1,465,000</u>

GL NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 EST. CURRENT	15-16 BUDGET	16-17 PROJECTED
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BUILDING AUTHORITY DEBT FUND

REVENUES

369-000-665.000	INVESTMENT INCOME	2	5	5	5
369-000-699.000	FR GENERAL FUND	145,523	156,080	182,158	129,218
TOTAL REVENUES		145,525	156,085	182,163	129,223

EXPENDITURES

369-906-800.000	PROF & CONTRACTUAL	955	0	0	0
369-906-991.800	LAKESIDE MOTEL - PRIN	40,000	45,000	50,000	0
369-906-991.801	PRINCIPAL PAYMENT	65,000	70,000	95,000	95,000
369-906-993.000	ACCOUNT MAINT FEES	950	1,200	1,200	1,200
369-906-995.800	LAKESIDE MOTEL - INT	5,435	3,458	1,200	0
369-906-995.801	INTEREST PAYMENT	34,188	36,423	34,758	33,618
TOTAL EXPENDITURES		146,528	156,081	182,158	129,818

PROJECTED FUND BALANCE

Budgeted Net Revenues (Expenditures)	6/30/2016	\$	5
Current Est. Operating Surplus (Deficit)	6/30/2015	\$	4
Fund Balance From Prior Year	6/30/2014	\$	2,135
PROJECTED UNDESIGNATED FUND BALANCE			
AT END OF FISCAL YEAR 2015/16		\$	2,144

CAPITAL IMPROVEMENT FUND

With the voter’s approval, the City sold the Alpena Civic Center due to the high cost to maintain and upgrade. The building was sold for \$125,000 in 2011. With Council’s authorization, the net proceeds of \$119,889 were deposited into a new fund – The Capital Project Fund.

The County returned a balance of \$19,056 from the Community Events Center millage proceeds when that funding obligation was fulfilled in 2011. That refund was also deposited into this capital improvement fund.

The Capital Project Fund has been designated for capital improvements to City Hall, cemetery and marina buildings. In 2015-16, \$70,000 has been budgeted to seal/caulk/tuck the exterior.

GL NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 EST. CURRENT	15-16 BUDGET	16-17 PROJECTED
CAPITAL IMPROVEMENT FUND					
REVENUES					
401-000-665.000	INVESTMENT INCOME	(92)	350	300	200
401-000-673.000	SALE OF ASSETS	0	0	0	0
TOTAL REVENUES		(92)	350	300	200
EXPENDITURES					
401-441-980-003	BUILDING IMPROVEMENTS	0	0	70,000	0
TOTAL EXPENDITURES		0	0	70,000	0
PROJECTED FUND BALANCE					
Budgeted Net Revenues (Expenditures)	6/30/2016			\$	(69,700)
Current Est. Operating Surplus (Deficit)	6/30/2015			\$	350
Fund Balance From Prior Year	6/30/2014			\$	139,844
PROJECTED UNDESIGNATED FUND BALANCE AT END OF BUDGET YEAR 2015-16				\$	70,494

BROWNFIELD CAPITAL PROJECTS

In accordance with Act 381 of 1996, as amended, the purpose of the City of Alpena Authority for Brownfield Redevelopment is to promote the redevelopment of contaminated, blighted and functionally obsolete properties within the City of Alpena through the use of Tax Increment Financing (TIF) and State tax credits (eliminated by the State in 2011). The Authority Board may approve site specific brownfield plans that provide financial incentives for environmental and development activities that support the redevelopment of the property, thereby creating investment, new employment opportunities and a rejuvenated tax base. A developer may be reimbursed for the cost of environmental activities such as site assessments, Baseline Environmental Assessments (BEAs) and remediation of known contaminants, as well as development activities including demolition and installation of necessary public infrastructure. These reimbursements may be funded utilizing the increase in tax revenues resulting from the new development that are captured under a TIF.

Brownfield plans are reviewed and approved by both the Authority for Brownfield Redevelopment and City Council. Brownfield plans that capture state school taxes in addition to local taxes must also be approved by the Michigan Strategic Fund (MSF) Board in Lansing.

To date the Authority and Council have approved five brownfield plans, two of which – the NOAA Maritime Heritage Center and the Lafarge redevelopment project – include both TIF tax revenue capture (including school tax capture) and tax credits. The NOAA TIF expired December 31, 2014, while the Lafarge TIF expires December 31, 2015. A third, the Fletcher Street Brewing Company, received tax credits only. The fourth plan, for the Dean Arbour Ford development at 1001 US 23 North, provides for TIF tax capture (including school tax capture), and was approved by the Brownfield Authority in late April 2010, by City Council in early May and by the MSF Board in late May 2010. Tax capture for this project commenced with the 2013 summer tax bill and will continue through December 31, 2020. The fifth plan, approved by the Brownfield Authority and City Council in November 2014 and by the MSF Board in January 2015, is for the new Holiday Inn Express hotel to be constructed in 2015 in downtown Alpena. This plan provides for both local and school tax capture over a fifteen year period, and includes a 10-year Commercial Rehabilitation local tax abatement. Tax capture will commence with the summer 2016 taxes.

GL NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 EST. CURRENT	15-16 BUDGET	16-17 PROJECTED
REVENUES					
402-000-402.003	TAX INCREMENTS (ALP MARC)	24,533	24,952	0	0
402-000-402.004	TAX INCREMENTS (LAFARGE)	69,053	67,294	63,168	0
402-000-402.005	TAX INCREMENTS (DEAN ARBOUR)	31,434	32,610	33,042	33,727
402-000-665.000	INVESTMENT INCOME	0	0	0	0
TOTAL REVENUES		125,020	124,856	96,210	33,727

EXPENDITURES					
ALPENA MARC (NOAA)					
402-413-980.004	SITE IMPROVEMENTS	80,500	0	0	0
TOTAL ALPENA MARC (NOAA)		80,500	0	0	0

LAFARGE - 2005					
402-414-980.000	BUILDING DEMOLITION	18,346	0	0	0
TOTAL LAFARGE - 2005		18,346	0	0	0

DEAN ARBOUR					
402-415-980.000	BUILDING DEMOLITION	31,434	32,610	33,042	33,727
TOTAL DEAN ARBOUR		31,434	32,610	33,042	33,727

OTHER FINANCING USES					
402-966-999.908	SITE REMEDIATION FUND	75,240	102,903	63,168	0
TOTAL OTHER FINANCING USES		75,240	102,903	63,168	0

TOTAL EXPENDITURES AND OTHER FINANCING USES		205,520	135,513	96,210	33,727
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PROJECTED FUND BALANCE					
Budgeted Net Revenues (Expenditures)	6/30/2016			\$	0
Current Est. Operating Surplus (Deficit)	6/30/2015			\$	(10,657)
Fund Balance From Prior Year	6/30/2014			\$	10,657
PROJECTED UNDESIGNATED FUND BALANCE AT END OF BUDGET YEAR 2015-16				\$	0

SEWAGE FUND

The Sewage Fund is an enterprise fund. It is used to account for the acquisition, operation, maintenance, and replacement of the sewage treatment and sewage collection systems. The two systems are entirely self-supported by user charges. User Fees are expected to produce \$1,988,200. The recently approved meter change out program will impact this revenue as consumers with under registering meters will now be billed for the actual sewage generated based on the volume of water being used. This year will see the second phase of rate increases as approved by City Council in 2014 and per the rate formula developed.

Since July 1, 1988, the operation and maintenance of the Waste Water Treatment Plant and Collection System has been operated by W. W. Operation Services, now United Water. The contract with United Water was extended through June 30, 2020 in conjunction with an approved meter change out program funded by United Water and to be paid to United Water through 2020.

Number of City of Alpena Customers	4,798
Number of Alpena Township Customers	2,013
Miles of City Sewer Main	69.3
Alpena CRTC Main Customers (Inc. Above)	6

The City will be replacing the sewer mains in Grant Street from Addison Street to Brooke Street and in Lake Street from Merchant Street to Pine Street. The City will also be performing spot repairs of deficiencies noted during past video inspection work and rebuilding a short section of sanitary sewer main to eliminate infiltration or correct failing pipe. The proposed projects are as follows:

Capital Outlay and Major Projects

Treatment Plant

Chemical Drum Scale	590-537-730-000	\$ 4,500
Asbestos Removal	590-537-800-000	5,000
Septage Receiving Improvements	590-537-981-000	20,000
Digester Cleaning Pump	590-537-981-000	50,000
WRP Entry Gate	590-537-981-014	<u>12,000</u>

TOTAL TREATMENT PLANT **\$ 91,500**

Collection System-Construction

Sanitary Sewer Spot Repairs	590-538-981-051	\$ 15,000
2nd Avenue-Hitchcock to Washington	590-538-981-051	175,000
3rd Avenue-Hitchcock to Washington	590-538-981-051	245,000
Upgrade Pump at Lift Stations	590-538-981-056	<u>15,500</u>

TOTAL COLLECTION SYSTEM **\$ 450,500**

Other

New Services	590-538-981-052	\$	10,000
Replacement Services	590-538-981-053		35,000
TOTAL OTHER		\$	45,000
TOTAL SEWAGE FUND		\$	587,000

GL NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 EST. CURRENT	15-16 BUDGET	16-17 PROJECTED
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SEWAGE FUND

REVENUES

590-000-477.000	PLUMBING PERMITS	1,150	1,400	650	650
590-000-477.100	IPP PERMITS	1,200	1,200	1,200	1,200
590-000-626.000	CHARGES - TAP FEES	2,663	6,000	6,000	6,000
590-000-626.100	CHARGES - SAMPLING/TEST	65	100	100	100
590-000-642.000	SALES & CHARGES	2,215,471	2,400,000	2,517,000	2,567,000
590-000-642.100	SALES - HAULED WASTE	32,549	0	0	0
590-000-642.200	SALES - SEPTAGE	44,869	68,000	68,000	55,000
590-000-665.000	INVESTMENT INCOME	(1,770)	2,315	2,500	3,000
590-000-666.000	INVESTMENTS-CHANGE IN VAL	4,728	0	0	0
590-000-677.000	MISCELLANEOUS	7,145	7,500	7,500	7,500
TOTAL REVENUES		2,308,070	2,486,515	2,602,950	2,640,450

EXPENDITURES

TREATMENT

590-537-705.300	LIFE INSURANCE	13	13	16	16
590-537-726.000	SUPPLIES	40,479	35,000	40,000	40,000
590-537-730.000	DURABLE GOODS	0	4,291	4,500	0
590-537-814.000	CONT - OPERATIONS	604,133	641,000	604,000	616,000
590-537-814.002	CONT - COLLECTION	32,086	22,100	32,100	32,100
590-537-814.003	CONT - METERS	9,502	0	0	0
590-537-814.005	CONT - FIXED ASSETS STUDY	700	713	713	713
590-537-841.000	CHARGES - ADMINISTRATION	186,696	192,297	198,065	202,027
590-537-910.000	INSURANCE & BONDS	19,689	20,129	20,700	22,500
590-537-920.000	UTILITIES	276,904	245,000	250,000	255,000
590-537-931.000	REPAIRS & MAINTENANCE	1,722	2,000	2,000	2,000
590-537-945.000	FIBER OPTIC RENT	3,848	3,848	3,848	3,848
590-537-956.000	MISCELLANEOUS	20,622	35,000	55,000	20,000
590-537-968.000	DEPRECIATION	237,055	0	0	0
590-537-981.000	CAPITAL OUTLAY	0	6,372	70,000	30,000
590-537-981.014	CAP - LAND IMPROVEMENTS	0	0	12,000	0
TOTAL TREATMENT		1,433,449	1,207,763	1,292,942	1,224,204

GL NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 EST. CURRENT	15-16 BUDGET	16-17 PROJECTED
COLLECTION					
590-538-701.000	SALARIES & WAGES	12,336	14,400	8,000	8,000
590-538-705.050	HEALTH ACTUARY	162	340	340	340
590-538-705.098	STATE/FED INS TAX	163	200	200	200
590-538-705.099	MI CLAIMS TAX	64	96	96	96
590-538-705.100	HEALTH INSURANCE	7,489	7,500	8,060	8,060
590-538-705.200	DENTAL INSURANCE	579	700	725	725
590-538-705.300	LIFE INSURANCE	34	50	50	50
590-538-705.400	FICA	944	1,100	612	612
590-538-705.500	RETIREMENT	2,701	3,878	4,599	5,058
590-538-705.900	LONG TERM DISABILITY	77	100	100	100
590-538-730.000	DURABLE GOODS	0	20,000	0	0
590-538-800.000	PROF & CONTRACTUAL	379	679	679	679
590-538-814.000	CONT - OPERATIONS	302,205	334,500	306,031	314,200
590-538-841.002	CHARGES - COMPUTER ADMIN	8,400	8,750	8,750	8,750
590-538-920.000	UTILITIES	20,873	22,000	23,000	23,000
590-538-931.000	REPAIRS & MAINTENANCE	19,105	12,000	12,000	12,000
590-538-931.103	MAINT - AIR BASE	1,675	2,000	2,200	2,200
590-538-943.000	EQUIPMENT RENT	8,854	8,800	9,500	9,500
590-538-945.000	FIBER OPTIC RENT	35,398	35,398	35,398	35,398
590-538-956.000	MISCELLANEOUS	3,636	700	2,000	2,000
590-538-968.000	DEPRECIATION	359,067	0	0	0
590-538-981.000	CAPITAL OUTLAY	59,303	0	0	0
590-538-981.051	CAP - SEWER MAINS	0	152,629	710,000	580,500
590-538-981.052	CAP - NEW SEWER SERVICES	0	10,000	10,000	10,000
590-538-981.053	CAP - REPL SEWER SERVICES	0	35,000	35,000	35,000
590-538-981.056	CAP - LIFT STATIONS	0	15,500	15,500	15,500
590-538-991.700	1998 S/W REV BONDS - PRIN	0	147,500	145,000	140,000
590-538-991.802	SRF BOND - PRIN	0	150,000	150,000	150,000
590-538-991.803	G.O. BOND - PRIN	0	25,000	25,000	25,000
590-538-995.700	1998 S/W REV BONDS -INT	13,868	11,883	9,119	6,426
590-538-995.802	SRF BOND - INTEREST	43,581	41,773	39,335	36,898
590-538-995.803	G.O. BOND - INTEREST	18,320	17,500	16,406	15,312
TOTAL COLLECTION		919,213	1,079,976	1,577,700	1,445,604
OTHER FINANCING USES					
590-966-999.906	WATER FUND	300,000	300,000	0	0
TOTAL OTHER FINANCING USES		300,000	300,000	0	0
TOTAL EXPENDITURES AND OTHER FINANCING USES		2,652,662	2,587,739	2,870,642	2,669,808

SEWAGE FUND

PROJECTED SURPLUS		
Budgeted Net Revenues (Expenditures)	6/30/2016	\$ (267,692)
Current Est. Operating Surplus (Deficit)	6/30/2015	\$ (101,224)
Accumulated Available Undesignated Surplus (Deficit) From Prior Years	6/30/2014	\$ 1,390,732
RESERVED G.O. BOND ISSUE		\$ 40,312
RESERVED W/S REVENUE 2012 BOND ISSUE		\$ 73,213
PROJECTED SURPLUS AT END OF BUDGET YEAR 2015-16		\$ 908,291

WATER FUND

The Water Fund is an enterprise fund and is used to account for the acquisition, operation, maintenance, and replacement of the Water Production and Water Distribution systems, which are entirely self-supported, by user charges. User Fees are expected to produce \$1,893,900. The recently approved meter change out program will impact this revenue as consumers with under registering meters will now be billed for the actual water being used. This year will see the second phase of rate increases as approved by City Council in 2014 and per the rate formula developed.

Since July 1, 1988, the operation and maintenance of the Water Production and Water Distribution system has been operated by W. W. Operation Services, now United Water. The contract with United Water was extended through June 30, 2020 in conjunction with an approved meter change out program funded by United Water and to be paid over the next 8 years.

Number of City of Alpena Customers	4,798
Number of Alpena Township Customers	2,369
Miles of City Water Main	80.6

Capital Outlay and Major Projects

Treatment Plant

Low Service Pump Overhaul	591-541-730-000	\$ 14,000
Chemical Feed Pumps	591-541-982-000	20,000
Vacuum Pump Switchgear	591-541-982-000	5,000
Water Plant Boiler	591-541-982-000	80,000
Low Service Pump Control Panel	591-541-982-000	<u>120,000</u>
TOTAL TREATMENT PLANT		\$ 239,000

Distribution System

2nd Avenue	591-542-982-051	\$ 182,800
3rd Avenue	591-542-982-051	250,000
9th Avenue Tower Building Improvement	591-542-982-061	<u>10,000</u>
TOTAL DISTRIBUTION SYSTEM		\$ 442,800

Other

Main Valve Replacement	591-542-982-052	\$ 15,000
Large Meter Replacement	591-542-982-053	15,000
New Services	591-542-982-055	9,000
Replacement Services	591-542-982-056	<u>18,000</u>
TOTAL OTHER		\$ 57,000
TOTAL WATER FUND		\$ 738,800

GL NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 EST. CURRENT	15-16 BUDGET	16-17 PROJECTED
REVENUES					
591-000-477.000	PLUMBING PERMITS	670	1,500	1,000	1,000
591-000-626.000	CHARGES - TAP FEES	4,275	4,535	10,000	10,000
591-000-626.100	CHARGES - SAMPLING/TEST	13,210	16,000	15,000	15,000
591-000-628.100	HYDRANT USE	4,353	7,500	4,400	4,000
591-000-642.000	SALES & CHARGES	2,068,806	2,700,000	2,754,000	2,810,000
591-000-665.000	INVESTMENT INCOME	(3,222)	2,000	2,000	2,000
591-000-666.000	INVESTMENTS-CHANGE IN VAL	10,077	0	0	0
591-000-677.000	MISCELLANEOUS	28,413	30,500	20,000	30,000
591-000-699.008	FR SEWER FUND	300,000	300,000	0	0
TOTAL REVENUES		2,426,582	3,062,035	2,806,400	2,872,000

EXPENDITURES					
PRODUCTION					
591-541-726.000	SUPPLIES	130,697	143,500	150,000	153,000
591-541-730.000	DURABLE GOODS	0	602	15,000	15,000
591-541-814.000	CONT - OPERATIONS	569,060	595,000	579,000	583,000
591-541-920.000	UTILITIES	124,491	126,000	128,000	130,050
591-541-956.000	MISCELLANEOUS	20,864	30,000	55,000	20,000
591-541-968.000	DEPRECIATION	83,319	0	0	0
591-541-982.000	CAPITAL OUTLAY	0	340,000	239,000	50,000
TOTAL PRODUCTION		928,431	1,235,102	1,166,000	951,050

DISTRIBUTION					
591-542-701.000	SALARIES & WAGES	24,872	23,850	23,000	23,000
591-542-705.400	FICA	1,903	1,216	1,200	1,200
591-542-800.000	PROF & CONTRACTUAL	379	680	680	680
591-542-814.000	CONT - OPERATIONS	257,339	290,729	293,636	296,572
591-542-841.002	CHARGES - COMPUTER ADMIN	8,400	8,750	8,750	8,750
591-542-931.000	REPAIRS & MAINTENANCE	54,756	80,000	40,000	40,000
591-542-931.104	MAINT - WATER TOWERS	63,035	63,100	69,970	69,970
591-542-943.000	EQUIPMENT RENT	16,354	17,500	13,000	13,000
591-542-945.000	FIBER OPTIC RENT	2,887	2,887	2,887	2,887
591-542-956.000	MISCELLANEOUS	3,157	600	600	600
591-542-968.000	DEPRECIATION	235,802	0	0	0
591-542-969.000	LOSS ON DISPOSAL	6,307	0	0	0
591-542-982.051	CAP - WATER MAINS	0	150,000	442,800	394,800
591-542-982.052	CAP - MAIN VALVES	0	25,000	15,000	15,000
591-542-982.053	CAP - LARGE METERS	0	15,000	15,000	15,000
591-542-982.055	CAP - NEW WATER SERVICES	0	3,000	9,000	9,000
591-542-982.056	CAP - REPL WATER SERVICES	0	18,000	18,000	18,000
591-542-982.061	CAP - ELEVATED TANKS	0	0	10,000	10,000

GL NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 EST. CURRENT	15-16 BUDGET	16-17 PROJECTED
591-542-991.700	1998 S/W REV BONDS - PRIN	0	147,500	145,000	147,500
591-542-991.701	DWRF BOND - PRIN	0	150,000	155,000	155,000
591-542-991.702	G.O. BOND - PRIN	0	25,000	25,000	25,000
591-542-995.700	1998 S/W REV BONDS -INT	13,868	11,883	9,119	13,868
591-542-995.701	DWRF BOND - INTEREST	55,264	52,873	49,632	46,339
591-542-995.702	G.O. BOND - INTEREST	18,320	17,500	16,406	15,313
TOTAL DISTRIBUTION		762,643	1,105,068	1,363,680	1,321,479

COMMERCIAL

591-543-705.050	HEALTH ACTUARY	107	107	110	110
591-543-705.098	STATE/FED INS TAX	325	400	400	500
591-543-705.099	MI CLAIMS TAX	128	100	100	100
591-543-705.100	HEALTH INSURANCE	14,978	15,000	15,000	15,000
591-543-705.200	DENTAL INSURANCE	1,158	1,160	1,160	1,160
591-543-705.300	LIFE INSURANCE	68	68	68	68
591-543-705.500	RETIREMENT	2,701	3,878	4,599	5,058
591-543-705.900	LONG TERM DISABILITY	155	155	155	160
591-543-814.000	CONT - OPERATIONS	5,419	6,060	6,181	6,160
591-543-814.002	CONT - COLLECTION	32,194	32,200	32,844	35,880
591-543-814.003	CONT - METERS	9,502	0	0	0
591-543-814.005	CONT - FIXED ASSETS STUDY	700	713	713	725
591-543-841.000	CHARGES - ADMINISTRATION	186,696	192,297	198,065	204,008
591-543-910.000	INSURANCE & BONDS	16,208	16,648	17,147	21,573
TOTAL COMMERCIAL		270,339	268,786	276,542	290,502

TOTAL EXPENDITURES	1,961,413	2,608,956	2,806,222	2,563,031
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PROJECTED SURPLUS

Budgeted Net Revenues (Expenditures)	6/30/2016	\$ 178
Current Est. Operating Surplus (Deficit)	6/30/2015	\$ 453,079
Accumulated Available Undesignated Surplus (Deficit) From Prior Years	6/30/2014	\$ 1,366,176
RESERVED G.O. BOND ISSUE		\$ 40,312
RESERVED W/S REVENUE 2012 BOND ISSUE		\$ 73,213
PROJECTED SURPLUS AT END OF BUDGET YEAR 2015-16		\$ 1,705,908

BROWNFIELD REMEDIATION REVOLVING FUND

The Brownfield Remediation Revolving Fund (RRF) is used to support the development or redevelopment of contaminated or potentially contaminated sites within the City by providing funding, either through grants or loans, to conduct environmental site investigations, prepare BEAs and Due Care Plans, and conduct site remediation activities. The Authority Board establishes policies and procedures for use of the funds, including whether they shall be provided as a loan or a grant to an eligible recipient. Funding is provided through an approved Brownfield Tax Increment Financing (TIF) Plan via the capture of local property taxes once all other eligible expenses are reimbursed. In 2013, the Authority and City Council approved a Brownfield Plan to allow for the expenditure of Remediation Funds in support of the City's purchase and demolition of the Beach Motel on State Avenue. Remediation Funds specifically covered the costs for a Phase 1 ESA, asbestos survey and removal of asbestos from the building, demolition of the building and air quality monitoring during demolition. In 2014 a Brownfield Plan was approved to assist the Austin Brothers Beer Company with the costs of Phase 1 and 2 Environmental Site Assessments, development of a Due Care Plan, and potential remediation of on-site contamination necessary for the development of a new production brewery and tasting room in an existing industrial building. The new brewery and tasting room, located off Miller Street adjacent to the railroad tracks, is expected to open in late spring/early summer of 2015.

The RRF is funded from existing brownfield TIFs once all eligible expenditures have been paid. Only local tax capture is deposited into the RRF for a period of five years or the expiration of the brownfield plan, whichever occurs first. To date both the NOAA (now expired) and Lafarge TIFs, have contributed funds to the Brownfield Remediation Revolving Fund.

GL NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 EST. CURRENT	15-16 BUDGET	16-17 PROJECTED
REVENUES					
643-000-699.012	BRA CAPITAL FUND (LOCAL)	75,240	92,246	63,168	0
TOTAL REVENUES		75,240	92,246	63,168	0
EXPENDITURES					
643-421-842.000	BEACH MOTEL	25,176	0	0	0
643-421-843.000	AUSTIN BROS BEER CO LLC	0	58,635	0	0
TOTAL EXPENDITURES		25,176	58,635	0	0

PROJECTED FUND BALANCE

Budgeted Net Revenues (Expenditures)	6/30/2016	\$	63,168
Current Est. Operating Surplus (Deficit)	6/30/2015	\$	33,611
Fund Balance From Prior Year	6/30/2014	\$	102,653
PROJECTED UNDESIGNATED FUND BALANCE			
AT END OF BUDGET YEAR 2015-16		\$	199,432

EQUIPMENT FUND

This fund owns and maintains the City's fleet of vehicles (except police, ambulance, and older fire vehicles) and construction equipment. Equipment rental is the amount charged to the other City departments for the use of this equipment. Two City Department of Public Works employees provide fleet vehicle maintenance.

Equipment is assigned a rental rate, which in turn funds the replacement and maintenance costs. Revenues generated by the sale of outdated equipment will be placed back into the fund for future fund operations.

Purchases for the City's equipment and vehicle fleet are coordinated by the Department of Public Works.

Capital Outlay and Major Projects

Equipment/Vehicles - DPW

Rehab 2 Tandem Trucks w/ Dump Box #47 and #36	661-905-983-000	\$	144,000
Utility Truck Replacement #34	661-905-983-000		<u>35,000</u>
TOTAL EQUIPMENT/VEHICLE PURCHASES		\$	179,000

DPW CONSTRUCTION FUND

During the fiscal year 2005-2006, the Alpena Building Authority completed construction of the new Department of Public Works Service Facility on Long Lake Avenue; which is now occupied by the Department of Public Works.

The Building Authority financed this project through the sale of approximately \$1.8-million in bonds. The Building Authority now leases the DPW facility to the City until the bonds are repaid, at which time the City of Alpena will assume direct ownership of it.

Since the City's Equipment Fund rents space in the new facility for storage of the DPW construction equipment and vehicle fleet, the Equipment Fund paid approximately \$120,000 per year to the Building Authority towards repayment of the bonds until 2012-13, then the General Fund will begin to contribute towards the lease payments.

The Alpena Municipal Council has also authorized that the principal amount of \$207,000 in the DPW Construction Fund be retained within this fund and that the investment income only be used for building improvements and stationary building equipment.

There are no capital projects scheduled for 2015-2016.

PUBLIC SAFETY FACILITY CONSTRUCTION FUND

On February 5, 1996, the Municipal council authorized that the principal amount of \$386,000 in the Public Safety Facility Construction fund be retained in the Construction Fund and that the investment income only be used for building improvements and stationary building equipment.

In 2005, Council authorized the use of \$55,900 from the principal to purchase and refurbish the former Print Plus Building. The vacated building is adjacent to the Public Safety Building and is used for much needed vehicle storage.

In 2013-2014, Council authorized the use of principal to perform a boiler replacement study. In 2014-15, Council authorized the use of principal to replace the boiler.

The following are building improvements completed over the years and scheduled through 2015-2016.

2001-2002

Non-skid Floor
Humidifier System
Generator
Phone System Expansion

2003-2004

Phase 1 of the Energy Light Installation
Upgrade to Carbon Monoxide Emission System

2004-2005

Completion of Energy Efficient Light Installation

2005-2006

Phone System
Air Compressor
Environmental Site Work
Initial Improvements and Renovations to the
Public Safety Facility Annex

2006-2007

Overhead Doors
Gate & Fence
Paving
Roof Repairs
Exterior Painting

2013-2014

Boiler Replacement Study

2014-2015

Boiler Replacement

2015-2016

In 2015-16, money will be requested
to be used from the principal for:
Control System
Gutter Repair/Roof
Air Conditioning