

CITY OF ALPENA
 COMPREHENSIVE FEE SCHEDULE

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AMBULANCE

		Effective Date	Type
<u>Ambulance</u>			
Basic Life Support Base Rate (1)	\$425.00	7-01-11	
Mileage per mile (2)	\$ 11.50	7-01-15	
Patient Assist	\$175.00		
Advanced Life Support 1 (ALS1) Base Rate (1)	\$500.00	7-01-07	
Advanced Life Support 2 (ALS2) Base Rate (1)	\$725.00	7-01-11	
Mobile Intensive Care Unit (MICU/SCT) (1)	\$850.00	7-01-11	
Intercept	\$350.00	7-01-08	
Nursing Assist (per hour)	\$ 40.00		
Ambulance standby, for profit events (per hour)	\$ 85.00		
Ambulance standby, for mutual aid fires (per hour)	\$ 0.00		
ACSD Inmate Transport to ARMC	\$250.00		

(1) \$200 discount on rates for county residents.

Up to \$200.00 discount on rates for county residents, applied to any outstanding balance after insurance payments. If the balance is less than \$200.00, the discount will be equal to the outstanding balance. If the balance is more than \$200.00, the full \$200.00 discount will be applied and the resident is responsible for the remainder of the bill.

(2) Per mile transport, one-way, origin to destination.

(3) Port to port, long distance transports as required.

Per the ambulance agreement with Alpena County, "If current Medicare, Medicaid, Blue Cross/Blue Shield or third party private payer (accept assignment) reimbursement programs are changed so as to affect those agencies' payment program for services which affects the Ambulance Fee Schedule, then both parties agree to amend the Ambulance Fee Schedule for ambulance services to reflect those changes, so that the prevailing ambulance fees shall be maintained. The City shall notify the County of any changes of ambulance fees. If the increase in fees is greater than five (5) percent, the County shall respond within 30 days. If no response, those changes in fees shall be adopted."

Oxygen	\$40.00	7-01-09	Council
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AMUSEMENTS

	Effective Date	Type	Section
License Fees:			
Vehicular Race Tracks - \$25.00/year	1953	Resolution	6-64
Billiard Halls & Bowling Alleys - \$5.00/year	1953	Resolution	6-93
Circuses, Parades & Menageries - \$40.00/day - \$25,000 Bond	1953 2000	Resolution Resolution	6-123
- per occurrence 1,000,000 minimum combined single limit (bodily injury/property damage) with the City named as additionally insured			
Skating Rinks - \$25.00/year	1953	Resolution	6-153
Distributor of Mechanical Amusement Devices - \$5.00/year Per device	1953	Ordinance	6-203

BUILDING PERMIT FEE SCHEDULE
Fees Based on Actual Construction Cost

(Note: Construction Valuation Data May Be Verified with City Assessor.)

(Note: Permit fees are an additional \$75.00 for failure to obtain permits prior to construction.)

(Note: Permits are valid for one year from date of issue. Permits may be extended for just cause prior to expiration date. Expired permits cost \$75.00 to be reopened.

(Note: Some construction projects may require an additional inspection fee.)

(Note: Additional work added to existing permit is \$25.00 plus an increase in valuation from fee schedule.

Effective Date: 7-01-15

Type: Resolution

\$ 1 to \$ 1,900 - \$ 75	\$25,001 to \$26,000 - \$210
\$ 1,901 to \$ 2,000 - \$105	\$26,001 to \$27,000 - \$215
\$ 2,001 to \$ 3,000 - \$108	\$27,001 to \$28,000 - \$220
\$ 3,001 to \$ 4,000 - \$111	\$28,001 to \$29,000 - \$225
\$ 4,001 to \$ 5,000 - \$114	\$29,001 to \$30,000 - \$230
\$ 5,001 to \$ 6,000 - \$117	\$30,001 to \$31,000 - \$235
\$ 6,001 to \$ 7,000 - \$120	\$31,001 to \$32,000 - \$240
\$ 7,001 to \$ 8,000 - \$123	\$32,001 to \$33,000 - \$245
\$ 8,001 to \$ 9,000 - \$126	\$33,001 to \$34,000 - \$250
\$ 9,001 to \$10,000 - \$129	\$34,001 to \$35,000 - \$255
\$10,001 to \$11,000 - \$135	\$35,001 to \$36,000 - \$260
\$11,001 to \$12,000 - \$140	\$36,001 to \$37,000 - \$265
\$12,001 to \$13,000 - \$145	\$37,001 to \$38,000 - \$270
\$13,001 to \$14,000 - \$150	\$38,001 to \$39,000 - \$275
\$14,001 to \$15,000 - \$155	\$39,001 to \$40,000 - \$280
\$15,001 to \$16,000 - \$160	\$40,001 to \$41,000 - \$285
\$16,001 to \$17,000 - \$165	\$41,001 to \$42,000 - \$290
\$17,001 to \$18,000 - \$170	\$42,001 to \$43,000 - \$295
\$18,001 to \$19,000 - \$175	\$43,001 to \$44,000 - \$300
\$19,001 to \$20,000 - \$180	\$44,001 to \$45,000 - \$305
\$20,001 to \$21,000 - \$185	\$45,001 to \$46,000 - \$310
\$21,001 to \$22,000 - \$190	\$46,001 to \$47,000 - \$315
\$22,001 to \$23,000 - \$195	\$47,001 to \$48,000 - \$320
\$23,001 to \$24,000 - \$200	\$48,001 to \$49,000 - \$330
\$24,001 to \$25,000 - \$205	\$49,001 to \$50,000 - \$335

\$50,001 to \$100,000 - \$335 for the first \$50,000 plus \$3.00 for each additional \$1,000 or fraction thereof, including \$100,000.

\$100,001 and up - \$485 for the first \$100,000 plus \$5.00 for each additional \$1,000 or fraction thereof.

ELECTRICAL PERMIT FEES

Fee Chart

	FEE
1. Application fee (non-refundable)	\$60.00
SERVICE	
2. Through 200 Amp.	\$10.00
3. Over 200 Amp. thru 600 Amp.	\$15.00
4. Over 600 Amp. thru 800 Amp.	\$20.00
5. Over 800 Amp. thru 1200 Amp.	\$25.00
6. Over 1200 Amp. (GFI only)	\$50.00
7. Circuits	\$5.00
8. Lighting Fixtures – per 25	\$6.00
9. Dishwasher	\$5.00
10. Furnace – Unit Heater	\$5.00
11. Electrical – Heating Units (baseboard)	\$4.00
12. Power Outlets (ranges, dryers, etc.)	\$7.00
SIGNS	
13. Unit	\$10.00
14. Letter	\$15.00
15. Neon-each 25 feet	\$20.00
16. Feeders-Bus Ducts, etc.-per 50'	\$6.00
17. Mobile Home Park Site*	\$6.00
18. Recreational Vehicle Park Site	\$4.00
K.V.A. & H.P.	
19. Units up to 20	\$6.00
20. Units 21 to 50 K.V.A. or H.P.	\$10.00
21. Units 51 K.V.A. or H.P. & over	\$12.00
FIRE ALARM SYSTEMS (NOT SMOKE DETECTORS)	
22. Up to 10 devices	\$50.00
23. 11 to 20 devices	\$100.00
24. Over 20 devices	\$5.00 each
DATA/TELECOMMUNICATION OUTLETS***	
31. 1-19 devices	\$5.00 each
32. 20-300 devices	\$100.00
33. Over 300 devices	\$300.00
ENERGY MANAGEMENT TEMP. CONTROL	
25. Energy Retrofit –Temp. Control	\$45.00
34. Circuits – Energy Management	\$5.00 each
26. Conduit only or grounding only	\$45.00
INSPECTIONS	
27. Power Restoration Inspection	\$20.00
28. Additional Inspection	\$60.00
29. Final Inspection	\$60.00
30. Certification Fee **	\$20.00

- * See VII. Fee Clarification Item #17 above
- ** Required for all school and state-owned construction projects
- *** The Michigan Electrical Code Rules no longer contain requirements to permit and inspect data and telecommunications wiring; therefore, this section is voluntary.

NOTE: Under special circumstances, the City will assess an hourly fee for inspection services at a rate of \$60.00 per hour.

Make checks payable to “City of Alpena”.

Instructions for Completing Application:

General: Electrical work shall not be started until the application for permit has been filed with the City of Alpena. All installations shall be in conformance with the Michigan Electrical Code. **No work shall be concealed until it has been inspected.** The telephone number for the inspector will be provided on the permit form. When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the **job location** and **permit number**.

Expiration of Permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED. THE CHARGE TO RE-OPEN A CLOSED PERMIT IS \$75.00.**

OTHER INSPECTIONS AND FEES

Electrical permit fees are on reverse side of electrical permit application

Inspections outside of normal business hours - \$75 per hour

Re-Inspections - \$75 each

Special Inspections - \$75 per hour

Lawn Cutting Inspection Fee - \$50

Temporary Certificate of Occupancy without Building Permit - \$75

Final Certificate of Occupancy without Building Permit - \$75

Demolition Permit:

Residential:	\$75	
Industrial/Commercial:	\$125	less than 5,000 sq. ft.
	\$250	5001-10,000 sq. ft.
	\$500	over 10,000 sq.ft.

Pre-manufactured Dwelling Permit Fee: Based on the total value of all work required for the manufactured home installation plus the total value of all work required for the construction of accessory buildings, stairs, porches, finish work, painting, and roofing. The value of the manufactured home itself shall not be included.

Solar Panel Installation Permit Fee: Based on Value of Construction.

PLAN REVIEW FEE SCHEDULE

Commercial and Multi-Family Plan Review fee shall be 65% of the building permit fee and shall be paid with the building permit fee.
Commercial Electrical Plan Review fee shall be \$100 to \$600 depending on complexity of plans.
One Family and Additions - NO PLAN REVIEW FEE
Code Board of Appeals: \$50 Filing fee.

RENTAL REGISTRATION FEE SCHEDULE

Initial Registration and Re-registration (if paid within allotted time frame) – NO FEE

Late Re-registration - \$50.00

Failure to Register Prior to Occupancy:	Prior landlord	\$250.00
	First time landlord	\$125.00
	Second offense	\$500.00

RENTAL INSPECTION FEE SCHEDULE

Initial/Renewal Inspection including One (1) Follow-up (to be paid prior to inspection)	Every 3 years
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1 – 2 Units: Inspected at the same time & same location	\$75.00/unit
3 – 10 Units: Inspected at the same time & same location	\$70.00/unit
10 or more Units: Inspected at the same time & same location	\$65.00/unit

Re-Inspections (following 2 nd Failure) (to be paid prior to re-inspection)	\$125.00/unit/re-inspection
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Missed Appointments (to be paid prior to inspection)	\$125.00/unit
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Late Payment Fee for Initial/Renewal Inspection or Re-Inspection (paid up to and including 10 days after inspection)	Base fee plus \$10.00/unit
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Failure to Pay Fee (more than 10 days after inspection)	Base fee plus \$20.00/unit and fees may be placed on tax rolls for the property
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Appeals	\$50.00*
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* Fees for tenants may be waived by the City Manager upon demonstration of financial hardship.

The Housing Board of Appeals may direct a fee paid by a property owner or local agent to be refunded if it determines either: 1) that an avoidable mistake was made by the City in a determination; or 2) that the City was unreasonable in a determination or ruling.

BUSINESS REGULATIONS

	Effective Date	Type	Section
Auctions - \$100.00/event - License Fee \$5,000 Bond	2000	Resolution	18-107 18-108
Transient Merchants - \$250.00/Day 10% Bond	1987 1987	Resolution Resolution	18-143
Second Hand Dealers - \$100.00/yr.	2000	Resolution	74-34
Precious Metals Dealers - \$25.00/yr.		State	
Going Out of Business Sale - \$50.00 (30 days) Renewals (two permitted) - \$50.00 each		State State	
Street Vendors - \$10.00 application (Paid to DDA) \$10.00/week permit	2000	Resolution	18-172

CEMETERY CHARGES

Effective Date: See Below
Type: Resolution

Charges are for Fiscal Year Beginning:

07-01-15

Grave with Perpetual Lot Care	-	\$ 630.00
Grave with Perpetual Lot Care (Flush Marker Section)	-	565.00
Perpetual Lot Care on Existing Grave	-	270.00
Burial	-	630.00
Baby Burial (Includes Grave if Needed)	-	450.00
Mausoleum Interment	-	630.00
Disinterment	-	630.00
Disinterment and Reinterment	-	1,205.00
Burials on Saturday – Add	-	500.00
Burials on Sunday or Holiday – Add	-	900.00
Use of Chapel on Saturday – Add	-	220.00
Use of Chapel on Sunday or Holiday – Add	-	450.00
Temporary Storage	-	285.00
Cremaains	-	310.00
Cremaains in Mausoleum	-	630.00
Use of Chapel for Other Cemeteries Weekdays	-	260.00
Use of Chapel for Other Cemeteries – Saturday	-	305.00
Use of Chapel for Other Cemeteries - Sunday or Holiday	-	595.00
Monument Permits	-	100.00
Government Markers	-	120.00
Repair to Graves not under Perpetual Care	-	Cost

Other:

Graves or Lots must have Perpetual Care before a
Grass marker or Monument may be placed.

DSS Burials - pay difference between above rates and

DSS payment if monument is placed in the future.

After Hour Burials on Weekdays	-	85.00
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COMMUNITY DEVELOPMENT

	Effective Date	Type
BROWNFIELD PLAN APPLICATION		
Filing Fees: Plan without TIF - \$250.00	7-01-06	Resolution
Plan including TIF w/o School Tax Capture - \$500.00		
Plan including TIF with School Tax capture - \$750.00		
ECONOMIC DEVELOPMENT CORPORATION (EDC)		
\$250.00 includes costs for newspaper publications, certified mailings, etc.	7-01-94	Resolution
APPLICATION TO ESTABLISH A TAX ABATEMENT DISTRICT - \$250.00 (unless otherwise specified in this schedule)	7-01-10	
INDUSTRIAL FACILITIES EXEMPTION CERTIFICATES		
Filing Fee - \$500.00 (includes newspaper publications, certified mailings, staff time, etc.)	7-01-99	Resolution
PERSONAL PROPERTY TAX ABATEMENT		
Filing Fee - \$500.00 (includes newspaper publications, certified mailings, staff time, etc.)	9-4-07	Resolution
NEZ FEE SCHEDULE		
		<u>Fees</u>
Initial Application		\$100.00
Transfer of Existing Certificate to Another Party		\$50.00
<u>Mandatory Pre-Sale Inspections for NEZ Property</u>		
Initial Inspection including One (1) Follow-up (to be paid prior to inspection)		\$60.00/unit
Re-Inspections (following 2 nd Failure) (to be paid prior to re-inspection)		\$65.00/unit/re-inspection
Missed Appointments (to be paid prior to inspection)		\$65.00/unit
Late Payment Fee for Initial/Renewal Inspection or Re-Inspection (paid up to and including 10 days after inspection)		Base fee plus \$5.00/unit

Fees

Failure to Pay Fee (more than 10 days after inspection)	Base fee plus \$10.00/unit and fees may be placed on tax rolls for the property
Appeals	\$25.00*

*The Housing Board of Appeals may direct a fee paid by a property owner or local agent to be refunded if it determines either: 1) that an avoidable mistake was made by the City in a determination; or 2) that the City was unreasonable in a determination or ruling.

OBSOLETE PROPERTY REHABILITATION ACT

<u>Application to Establish an OPRA District:</u>	
1 – 5 property owners:	\$200.00
5 – 10 property owners:	\$300.00
11 or more property owners:	\$400.00
 <u>Application for OPRA Exemption Certificate:</u>	
Less than \$250,000 Rehabilitation Value:	\$200.00
\$250,001 - \$999,999 Rehabilitation Value:	\$300.00
\$1 – 3 Million Rehabilitation Value:	\$400.00
Over \$3 Million Rehabilitation Value:	\$500.00

COMMERCIAL REHABILITATION ACT EXEMPTION CERTIFICATE

Application filing fee	\$500.00
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ESTABLISHMENT OF A WELL WATER RESTRICTION ZONE

Application Fee:	1-20 parcels	\$250.00
	21-40 parcels	\$500.00
	40+ parcels	\$750.00

ENVIRONMENT

Soil Erosion and Sedimentation Control

Soil Erosion and Sedimentation Control Permit*	Effective Date	Type
\$100.00 plus \$10.00 per acre of site involved.	7-01-09	Resolution
100% Bond	6-03-78	Resolution

*with building permit: additional charge of \$10.00 per acre is waived.

FIRE PREVENTION AND PROTECTION
PERMIT REQUIREMENT SCHEDULE

<u>Section No</u>	Effective Date	Type
	6-16-97	Ordinance
F-107.23	Permits are required for all items recited in said Schedule. Permit fees and Inspection fees are not required.	

MANUFACTURED HOMES AND TRAILERS

	Effective Date	Type
Permit to Park, Use, and Occupy a Trailer Coach on the Premises of a Dwelling - \$10.00	7-05-88	Resolution

PARKS AND RECREATION

	Effective Date	Type
<u>McRae Park Shelter</u>		
Fees set by the McRae Park Association.		Resolution
Two tennis courts - \$5.00/court/hr. Two basketball courts - \$5.00/court/hr.	7-01-11	Resolution
<u>Island Park</u>	7-01-04	Resolution
Submit letter to the City Clerk who will then forward to the Wildlife Sanctuary Board and the Planning and Development Director for their review and recommendation.		
<u>Starlite Beach Pavilion</u>	7-01-11	Resolution
Pavilion for \$100.00 deposit (refundable) and \$50.00 rent (non-refundable) which includes 20 picnic tables & 4 refuse barrels		
<u>Bay View Park</u>	7-01-11	Resolution
Four tennis courts - \$5.00/court/hr. Three basketball courts - \$5.00/court/hr. Band Shell - \$200 deposit		
<u>Culligan Plaza</u>	7-01-11	Resolution
Open gathering area - \$50.00 per max 4 hour event		
Need approval of DDA and City.		

PLANNING AND ZONING FEES

Effective Date	Type
7-01-92	Resolution

The following fees and charges are established in accordance with the Alpena Zoning Ordinance and national standards as determined by the American Society of Planning Officials. These fees and charges generally do not reflect the total value of time and materials consumed by specific cases; however, it is intended that parties receiving specific individual attention share responsibility of costs incurred due to their request. Unless otherwise noted, fees and charges are non-refundable and do not assure approval or denial of request. Fees and charges are subject to change.

1. Sign Permit 2110 (5) d

Fees

- | | |
|--|--|
| A. No fee shall be required for erection of the following signs: | No Fee |
| (1) Non-illuminated signs with a surface of not more than eight (8) square feet that are permitted in residential districts. | |
| (2) Non-illuminated portable and temporary signs accessory to churches, schools, and non-profit institutions. | |
| (3) Temporary political campaign signs. | |
| B. One sided signs | \$1.50 per sq. ft.
Minimum Fee: \$25.00 |
| C. Two sided signs | \$3.00 per sq.ft.
Minimum Fee: \$50.00 |
| D. All illuminated signs require an electrical permit. | |

2. Sign Erectors License 2110 (6) c
\$50.00 per year

Evidence of proper insurance per 2110 (7) must accompany payment of fee.

3. Site Plan Review 2116, 2206

- | | |
|---|----------|
| A. Preliminary Site Plan Review (optional). | \$ 75.00 |
| B. Final Approval of Site Plan by staff and Planning Commission. | \$150.00 |
| C. Site Plan Review in conjunction with Approval of Principal Use Permitted Subject to Special Conditions (See Planning Commission Action). | |

Fees

4. Material Removal/Filling Permit 2121, 2206 \$110.00

No permit is required if excavation is related to an issued building permit; or for moving, grading, or leveling by a land owner on the immediate natural site of the materials in accordance with an approved site plan.

5. Permit for New Use of Land 2203 (2), 2206

(See Certificate of Occupancy.)

6. Permit for New Use of Building 2203 (3), 2206

(See Certificate of Occupancy.)

7. Building Permit Fees 2203 (4), 2206

See pages 79-80.

8. Certificates of Occupancy 2204, 2206

A. A certificate of occupancy shall be issued in conjunction with satisfactory final inspection of construction subject to a building permit. Fee shall be included with building permit fee.

B. Changes in use of land and buildings requiring a certificate of occupancy.

Temporary: \$75.00
Final: \$75.00
(includes temporary, if needed)

C. Inspection and verification of compliance/noncompliance when requested by either an occupant or property owner. This is an optional action subject to convenience and availability of inspection personnel.

\$125.00

9. Public Hearings 2208

Mailing costs included in filing fee.

10. Board of Zoning Appeals Action 2302, 2303, 2304

A. An appeal by a person, firm, corporation, organization, or agency of an interpretation by or action of either the Building Official, Planning Commission, or City Council, on a particular matter or issue will be processed in accordance with the ordinance and state statute (MSA 5.2935.) A decision by the ZBA shall be final, and may be appealed only to the circuit court in accordance with state law.

\$125.00

	<u>Fees</u>
B. Requests for clarification or interpretation of ordinance language and intent, and Board direction on specific matters may be initiated only by the Building Official and related City staff and Planning Commission.	No fee
C. Request for Variance	\$250.00
Use Development Standard	\$250.00
Payment shall be made with application and includes all public hearing related costs.	
11. <u>Planning Commission Action Article XXVII</u>	
A. Payment shall be made with application and includes all public hearing related costs. (Text and map changes, except PUD)	\$250.00
B. Request for use Special Land Use Permit. Payment of this fee includes site plan review costs and shall be paid at time of application.	\$250.00
12. <u>Planned Unit Development District (Pud)</u>	02-05-01 Resolution
A. Pre-Application Meeting	No Charge
B. Rezoning and Preliminary Site Plan Approval	\$300.00
C. Final Site Plan Approval	\$250.00
D. Consolidated Rezoning and Final Site Plan Approval	\$300.00
E. Amend Final Site Plan	\$250.00
13. <u>Special Meetings</u>	\$100.00 per meeting, in addition to other fees
Action will be taken at regular meetings of the appropriate body unless otherwise requested, and if possible without jeopardizing ordinance compliance and staff review. Special meetings involve additional City costs which require an additional charge.	
14. The above listed fees and charges may not be waived and may change upon annual review by the City Council.	
15. <u>Home Occupation Permit Fee.</u>	\$75.00
16. <u>Fence Permit 2203</u>	\$25.00 07-01-15 Resolution
17. <u>Zoning Clearance Permit</u>	\$25.00

PLUMBING CONNECTION PERMIT FEES

	Effective Date	Type	Section
	7-01-13	Resolution	
		<u>Fees</u>	
Sanitary Sewer Connection Inspection Fee		\$50.00	
Water Distribution Connection Inspection Fee		\$50.00	
Re-Inspection		\$50.00/visit	

STREETS AND SIDEWALKS

	Effective Date	Type	Section
Sidewalk Contractors - \$10,000 Bond	2000	Resolution	82-54
Sidewalk Openings - Liability Insurance \$100,000/\$300,000 Per occurrence \$1,000,000 combined single limit (bodily injury/property damage) with City named as additionally insured	2000	Ordinance	82-98
Street Improvement Projects Property Owner pays 25% of street improvement costs	1999		
Sidewalk Construction - Charge to Property Owners for new sidewalk: 60% of the cost of sidewalk replacement charged by the City's sidewalk contractor plus engineering costs: \$2.04/sq. ft. (Actual rate as determined annually by Council)	7-01-13	Resolution	
Driveway Permits - \$50.00*	7-01-11	Resolution	
Follow-up inspection - \$40.00/hr. or visit Blanket utility and R.O.W. permit shall be issued Under driveway permits. Follow-up inspections or Inspections under blanket utility permit shall be at established rate.			

*Fee doubled for performing work without permit.

POLICE-RELATED FEE SCHEDULE

BUSINESS REGULATIONS

	Effective Date	Type	Section
<u>Liquor Licenses</u>	07-01-12	Resolution	
On Premise Consumption: New or Transfer - \$500			
Off Premise Consumption: New or Transfer - \$500			
Fee includes all licenses/permits.			

VEHICLES FOR HIRE

License Fees

Taxicabs:				
First Taxicab	\$50.00/year	1953	Resolution	
Each Additional	\$25.00/year	1953	Resolution	
Taxicab Insurance	Public Liability \$300,000/\$500,000 Property Damage \$25,000	1987	Resolution	

SEXUAL OFFENDER REGISTRATION

Annual Registration	\$50.00/year	2014	State Law	
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MISCELLANEOUS

Bicycle Licenses	No Charge	7-01-97	Resolution	
Electronic Media Copying	\$55.00/copy	12-21-98	Resolution	
Traffic Crash Report	\$10.00	7-01-11	Resolution	
Vehicle Impound Release	\$25.00	7-01-15	Resolution	
Vicious Animal Permit Fee Application (includes required signage provided by City)	\$150.00/year	7-20-15	Ordinance	15-431
Replacement "Vicious Animal Kept Here" Signs	At cost			

MOTOR VEHICLES AND TRAFFIC

	Effective Date		Type
	1-20-14		Ordinance
Penalties			
<u>Offense:</u>	<u>If Paid Within 10 Days</u>	<u>If Paid After 10 Days</u>	<u>If Paid After 20 Days</u>
1. Overtime parking.	\$ 10.00	\$ 20.00	\$ 40.00
a. Reserved			
b. Unmetered			
2. Prohibited parking (signs unnecessary):			
a. Too far from curb	10.00	20.00	40.00
b. Angle parking violations	10.00	20.00	40.00
c. Obstructing traffic	10.00	20.00	40.00
d. On sidewalk	10.00	20.00	40.00
e. In front of drive	10.00	20.00	40.00
f. Within 20 feet of crosswalk or 15 feet of corner lot lines	10.00	20.00	40.00
g. Within 30 feet of street side traffic sign or signal	10.00	20.00	40.00
h. Within 50 feet of railroad crossing	10.00	20.00	40.00
i. Within 20 feet of fire station entrance	10.00	20.00	40.00
j. Beside street excavation when traffic obstructed	10.00	20.00	40.00
k. On bridge	10.00	20.00	40.00
l. Within 200 feet of accident where police are in attendance	10.00	20.00	40.00
m. In front of theater	10.00	20.00	40.00
n. Blocking emergency exit or fire escape	10.00	20.00	40.00
o. On wrong side of street	10.00	20.00	40.00
3. Prohibited parking (signs required)	10.00	20.00	40.00
4. Parking for prohibited purposes:			
a. Displaying vehicle for sale	10.00	20.00	40.00
b. Working or repairing vehicle	10.00	20.00	40.00
c. Displaying advertising	10.00	20.00	40.00
d. Selling merchandise	10.00	20.00	40.00
e. Storage over 48 hours	10.00	20.00	40.00
f. Abandoned vehicle (plus towing and storing charge)	10.00	20.00	40.00
g. Disabled vehicle, failure to move	10.00	20.00	40.00
5. Keys in vehicle or motor running	10.00	20.00	40.00
6. All night parking or 3:00 a.m. to 6:00 a.m. on paved street from November 1 to April 1	10.00	20.00	40.00

<u>Offense:</u>	Penalties		
	<u>If Paid Within 10 Days</u>	<u>If Paid After 10 Days</u>	<u>If Paid After 20 Days</u>
7. Parking in handicapped zone	50.00	100.00	150.00
8. Parking in alley, driveway, crosswalk or intersection	10.00	20.00	40.00
9. Not parked within designated or lined space on any public street or in any City-owned parking lot	10.00	20.00	40.00
10. Parking within 15 feet of fire hydrant	10.00	20.00	40.00
11. Double parking	10.00	20.00	40.00
12. All night parking (i.e., 3:00 a.m. to 6:00 a.m.) in any City-owned parking lot	10.00	20.00	40.00
13. Parking a vehicle and/or boat trailer, on any City-owned property or privately owned property open to the public, which has launched a boat from any City-owned launching area, without first having paid the established launching fee for same.	25.00	50.00	100.00

RATE SCHEDULE APPENDIX FOR CHAPTER 30

		Effective Date	Type
<u>WATER</u>			
<u>Section 98-34</u>			
i) Temporary Water Service (5/8" meter)	1. As determined by City Manager per SOP #9 2. \$10.00 minimum plus water charge	7-20-87	Resolution
<u>Section 98-37</u>			
j) Water service out of service 12 months or more	New tap fee or as determined by City Manager per SOP #9	7-20-87	Resolution
<u>Section 30-22</u>			
g) Meter test fee (initial) (Meter found accurate)	\$0 \$0	7-20-87	Resolution

Section 98-56

Ready to Serve Charge – Quarterly	Water	Sewer	Total
1" Meter or less	\$ 15.00	\$ 15.00	\$ 30.00
Greater than a 1" but less than a 2" meter	\$ 105.00	\$ 105.00	\$ 210.00
2"-less than a 3" Meter	\$ 225.00	\$ 225.00	\$ 450.00
3" Meter	\$ 270.00	\$ 270.00	\$ 540.00
4" Meter	\$ 375.00	\$ 375.00	\$ 750.00
6" and larger Meter	\$ 750.00	\$ 750.00	\$ 1,500.00
Ready to Serve Charge Totals			
Operation & Maintenance Charge/1,000 Gallons	\$ 3.00	\$ 3.34	\$ 6.34
Debt Service Charge/1,000 Gallons	\$ 0.75	\$ 0.81	\$ 1.56
O&M and Debt Totals	\$ 3.75	\$ 4.15	\$ 7.90
Infrastructure Replacement Charge/1,000 Gallons	\$ 1.20	\$ 1.20	\$ 2.40
Totals Commodity Charge/1,000 Gallons	\$ 4.95	\$ 5.35	\$ 10.30
Billing Service Charge – Quarterly	\$ 2.88	\$ 2.88	\$ 5.76
Above commodity costs are per 1,000 gallons consumed, Water – \$4.95, Sewer – \$5.35			
Billing Service Charge and Ready to Serve Charge are Quarterly Flat Charges			

		Effective Date	Type
g) Turn on/Turn off Charge			
Working Hours:	\$30.00 each way	7-01-15	Resolution
Non-working Hours:	Actual Costs		
Special Rates and Procedures for Irrigation Meters are contained in Council Policy Statement No. 24.		3-06-00	Resolution

Section 98-59

Analytical Fees	\$20.00/sample
Sample Collection Fee	\$30.00/sample
Pool Samples	\$20.00/sample

Section 98-56 (cont'd.)

j) Users outside of the corporate limits of the City of Alpena.	(As set by the Addendum to the Water/Sewer Agreement with Alpena Township.)
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Section 98-34

Tapping and Installation Charges		03-16-15	Resolution
1-inch service	\$3,365.00		
1-1/2 inch service	\$3,705.00		
2-inch service	\$4,535.00		
over 2 inches	As determined by City Manager per SOP #9		
Services to users bordering the corporate limits of the City of Alpena.	(As set by the Addendum to the Water/Sewer Agreement with Alpena Township)		

Section 98-58

a) Fire Hydrant Charge	\$125.00 each
d) Fire Hydrant Use Charge	\$20.00 plus water charge

Section 98-60

a) Tenant Security Deposit	\$175.00	7-01-15	Resolution
c) Turn on/Turn off Charge (Working hours)	\$30.00 each way	7-01-14	Resolution
Delinquent Turn on/Turn off Charge	\$50.00 each way	7-01-14	Resolution
Turn on/Turn off Charge (Non-working hours)	Actual Costs		
d) Delinquent Penalty	5%		

		Effective Date	Type
<u>SEWER</u>			
<u>Section 98-96</u>			
k) Sanitary & Storm Sewer Connection Charge			
4 inch, 6 inch	\$2,825.00	3-16-15	Resolution
8 inches or larger	As determined by City Manager per SOP #9	5-19-87	Resolution
Sewer service - out of service 12 months or more	New tap fee or as determined by City Manager per SOP #9	7-20-87	Resolution
<u>Section 98-121 (cont'd.)</u>			
e) Service call charge:			
Working hours	Time and Materials \$60.00/hr. (minimum one hour charge)	7-01-14	Resolution
Non-working hours	Actual Costs \$80.00 Minimum Charge	7-01-12	Resolution
Sewer Camera Rates:		7-01-14	Resolution
In City	\$65.00/hr. plus labor costs		
Out of City	\$110.00/hr. plus labor costs		

**Effective
Date Type**

Section 30-66

Ready to Serve Charge – Quarterly	Water	Sewer	Total
1" Meter or less	\$ 15.00	\$ 15.00	\$ 30.00
Greater than a 1" but less than a 2" meter	\$ 105.00	\$ 105.00	\$ 210.00
2"-less than a 3" Meter	\$ 225.00	\$ 225.00	\$ 450.00
3" Meter	\$ 270.00	\$ 270.00	\$ 540.00
4" Meter	\$ 375.00	\$ 375.00	\$ 750.00
6" and larger Meter	\$ 750.00	\$ 750.00	\$ 1,500.00
Ready to Serve Charge Totals			
Operation & Maintenance Charge/1,000 Gallons	\$ 3.00	\$ 3.34	\$ 6.34
Debt Service Charge/1,000 Gallons	\$ 0.75	\$ 0.81	\$ 1.56
O&M and Debt Totals	\$ 3.75	\$ 4.15	\$ 7.90
Infrastructure Replacement Charge/1,000 Gallons	\$ 1.20	\$ 1.20	\$ 2.40
Totals Commodity Charge/1,000 Gallons	\$ 4.95	\$ 5.35	\$ 10.30
Billing Service Charge - Quarterly	\$ 2.88	\$ 2.88	\$ 5.76
Above commodity costs are per 1,000 gallons consumed, Water – \$4.95, Sewer – \$5.35			
Billing Service Charge and Ready to Serve Charge are Quarterly Flat Charges			

- i) Turn on/Turn off Charge \$0
- j) Thaw Water Service \$60.00/hr. 7-01-13 Resolution

Section 98-121

Unmetered sewer only customers will be charged a flat rate based on 7,000 gallons per month.

Section 98-122

1) Surcharges:

- a) Suspended solids greater than 300 mg/l \$.183/lb. 8-04-87 Resolution
- b) Biochemical Oxygen Demand greater than 300 mg/l \$.225/lb. 8-04-87 Resolution
- c) C.O.D. Carbonaceous Biochemical Oxygen Demand To be determined by City Manager

	Effective Date	Type
d) Total Phosphorus greater than 9.0mg/L	\$.01/lb.	
e) Ammonia Nitrogen greater than 30mg/L	\$.031/lb.	
<u>Section 98-123 (cont'd.)</u>		
Leachate Disposal:	7-01-14	Resolution
Sanitary Landfill Leachate	\$.025/gal.	
Trucked in Septage	\$0.06/gal.	
Trucked-in waste - considered conventional by the plant superintendent.	\$.0275/gal.	
Trucked-in waste - considered non-conventional by the plant superintendent.	\$.060/gal.	
Septage Services:	7-06-10	Resolution
<p>Late fee is 3% penalty for the first month and ½% penalty for each month after that. Authorization to discharge any septage hauler will be suspended if accounts carry a balance past 120 days.</p>		
<u>Section 98-123</u>		
Service to users outside the corporate limits of the City of Alpena.	(As set by the Addendum to the Water/Sewer Agreement with Alpena Township.)	
Services to users bordering the corporate limits of the City of Alpena.	(As set by the Addendum to the Water/Sewer Agreement with Alpena Township.)	
<u>Section 98-186</u>	7-01-97	Resolution
Permit fees		
3 year general permit fee. (within collection system boundaries)	\$100.00	
Renewal	\$100.00	
Requested Modification	\$100.00	
3 year trucked-in wastewater permit	\$1,000.00	
Renewal	\$100.00	

		Effective Date	Type	Section
Requested Modification	\$100.00			
Temporary trucked-in wastewater permit (90 day)	\$250.00			
Appeal Fee	\$100.00			
Equipment - Composite Sampler user fee. Cost per sampling event.	\$135.00			
Analytical Fees	Actual cost plus 30%			
<u>Fiber Use Rental</u>				
Inter-Department fiber use per pair of fiber (use of two strands)	\$0.0185/ft/month Min charge is one mile (5280 feet)			
External fiber use per pair of fiber (use of two strands)	\$0.037/ft/month Min charge is one mile (5280 feet)			

VEGETATION

Tree Planting

Removal of Noxious Vegetation (Weeds) - All expenses incurred by the City in such removal or cutting, plus overhead charge.			Resolution	102-73
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WATERWAYS

	<u>Date of Council Action</u>	<u>Type of Action</u>
Seasonal Moorage Rates at City of Alpena's Marina:	07-01-14	Resolution
Rate 8		
30' Slips \$1,350.00		
38' Slips \$1,786.00		
45' Slips \$2,295.00		
60' Slips \$3,120.00		
Boats over 60' will be charged an additional \$52.00 per foot over 60'.		
Monthly dockage rates will be at 75% of the transient rate on page 198.	7-06-10	Resolution
The two month rate will be at 64% of the seasonal rate.	7-06-10	Resolution
A maximum of three Ying-Lings may be moored per slip. Seasonal rate charged to each owner shall be proportional to the number of Ying-Lings moored and the length of slip.	2-07-00	Resolution
Summer boat storage in parking lot as approved by City Manager.		
Boat Launching Fees for City of Alpena's Marina and North Riverfront Park:	2-08-00	Resolution
Seasonal - \$35.00		
Daily - \$ 5.00		
<i>Failure to pay launch fee.</i> Any person or persons who shall fail to pay the established boat launch fee shall be subject to a penalty of twenty-five dollars (\$25.00) for each and every violation thereof. Penalties shall be payable at the traffic violations bureau.	3-06-00	Ordinance
Seasonal Moorage Rates at City Property Along the Thunder Bay River:	3-19-90	Resolution
Seasonal or transient dockage along City's dock frontage in the Thunder Bay River	One half of the established rate in the City of Alpena's Marina for the same craft.	
*Winter Storage Rates - Length x Beam x \$1.35	9-07-99	Resolution

	<u>Date of Council Action</u>	<u>Type of Action</u>
Transient Slip Rental Rate Schedule	11-19-01	Resolution
Sewage Pump-Out Fee: \$5.00 Recreation Boats \$10.00 Commercial Boats	7-01-15	Resolution
Daytime Temporary Moorage - \$5.00	5-06-91	Resolution
Seasonal Broadside Dockage	7-01-13	Resolution
All fees are for recreational and charter boats.	7-01-13	Resolution

***Boats will not be placed into winter storage prior to September 1st. All boats are required to be removed from the Marina basin prior to formation of ice.**

2015 SEASONAL BROADSIDE DOCKAGE

Boat Overall <u>Length</u>	<u>Rate 8</u>
20 ft. or less	880
21	924
22	968
23	1,012
24	1,056
25	1,100
26	1,144
27	1,188
28	1,232
29	1,276
30	1,350
31	1,395
32	1,440
33	1,485
34	1,530
35	1,610
36	1,656
37	1,702
38	1,786
39	1,833
40	1,920
41	2,009
42	2,100
43	2,150
44	2,244
45	2,295
46	2,392
47	2,444
48	2,496
49	2,548
50	2,600
51	2,652
52	2,704
53	2,756
54	2,808
55	2,860
56	2,912
57	2,964
58	3,016
59	3,068
60	3,120
Over 60 ft	52 per ft

MICHIGAN STATE WATERWAYS COMMISSION
2015 TRANSIENT SLIP RATE SCHEDULE

<u>Dock Size</u>	<u>2015 Fee</u>
30 feet	\$26.00
38 feet	\$33.00
45 feet	\$40.00
60 feet	\$53.00
75 feet or greater	.88 per feet

Plus \$3.00 if using the central reservation system.

SUBDIVISION REGULATIONS

<u>Plats</u>		Effective Date	Type
Filing Fee* (per Subdivision Act)	\$60.00	1971	Ordinance
Preliminary Plat Review*	\$200.00 plus \$5.00 per lot	7-01-88	Resolution
Engineering Review Fees For Plan Review**	3/4 of 1% of the estimated total cost of public improvements in the plat or actual engineering costs if greater.	7-01-93	
Inspection Fees***	3/4 of 1% of the estimated total cost of public improvements in the plat or actual engineering costs if greater.	7-01-93	

- * to be paid at time of initial submittal.
- ** to be paid prior to final approval of preliminary plat.
- *** to be paid prior to start of construction.

When a final plat is submitted to the City Clerk, the proprietor shall deposit with the plat both of the following: 6-27-91 State Law

- (a) A filing and recording fee of \$20.00. The filing and recording fee is in addition to any fee the municipality may charge under the provisions of this act.
- (b) A state plat review fee of \$150.00 plus \$15.00 for each lot over 4 lots included in the plat. The state plat review fee shall be paid by check or money order payable to the State of Michigan.

Land Division and Lot Splits

Lot Splits	\$50.00
Land Divisions	\$50.00 (2-4 parcels) Additional \$10.00 for each parcel in excess of 4

MISCELLANEOUS

Effective Date Type

Sandbags \$1.00/bag

7-01-06 Resolution

Copies & Prints (Does not apply to FOIA requests)

7-01-15 City Manager

SIZE		COPIES	PRINTS
8½"x11"	First 2 Sides	\$1.00	\$1.00
	Next 8 Sides	\$0.50	
	Balance	\$0.25	
11"x17"	First 2 Sides	\$1.50	\$2.00
	First 8 Sides	\$0.75	
	Balance	\$0.50	
18"x24"	Each	\$2.00	\$2.50
		>10 \$1.00	
24"x36"	Each	\$2.50	\$3.00
		>10 \$1.50	
36"x48"	Each	\$3.25	\$4.50
		>10 \$2.00	

Compost (As available)

\$10.00 – Yard
 5.00 – ½ Yard
 2.50 – ¼ Yard

Loading of Compost

Less than 5 yards \$20.00
 5 yards or more \$50.00

TBTA Dial-A-Ride - Fares

7-01-04 Resolution

City Residents: Anywhere within Service Area

- a. Adults under 65 yrs. \$1.50
- b. Senior Citizens, Handicapped, .75
 and children under 14

		Effective Date	Type
<u>Within City Limits:</u>			
a. Adults under 65 yrs.	\$1.50		
b. Senior Citizens, Handicapped, and children under 14	.75		
<u>Outside of City Limits:</u>			
a. Adults under 65 yrs.	\$3.00		
b. Senior Citizens, Handicapped, and children under 14	1.50		
<u>Contracted Services:</u>	\$51.41 per hour	2013	TBTA Board Approval
<u>Other Fees</u>			
Certifications	\$5.00	7-01-89	Resolution
Duplicate Licenses	\$1.00	7-05-88	Resolution
Fax Service		7-27-95	City Manager
<i>Outgoing Faxes:</i>			
a. Local	No Charge		
b. Long Distance	Actual cost of long distance call for personal faxes.		
<i>Incoming Faxes:</i>			
a. No Charge			
Notary Service	\$3.00 Residents \$5.00 Non-Residents	7-01-14	Resolution
Street & Alley Vacation Requests	\$70.00	7-01-02	Resolution
Use of City Flag:			
Annual License Fee	\$200.00	6-19-89	Resolution

**Effective
Date Type**

Publications

7-01-15 State Law

The following are available online at www.alpena.mi.us:

- Actuary
- Budget
- CAFR
- CIP
- City Charter
- Code of Ordinance

The following are sold at cost:

7-01-06 City Manager

- Comprehensive Plan \$30.00 plus shipping
- Michigan Vehicle Code \$20.00
- Zoning Ordinance \$30.00 plus shipping

Work Done For Others [where there is no established rate or where the work is covered by a contractual agreement].

An overhead rate of 30% will be charged in addition to the charges for labor, fringes, materials, and equipment rental used by the City.

7-01-88 Resolution

Freedom of Information Requests (FOIA)

7-01-15

Complete Set of FOIA Policies, Procedures and Forms are on-line at www.alpena.mi.us.

- Paper Copies (8-1/2x11 or 8-1/2x14) \$0.10/sheet
- Paper Copies (other than 8-1/2x11 or 8-1/2x14) Actual cost/sheet
- Labor (charged in 15 min. increments) Actual cost of lowest paid employee capable of performing the job (searching, copying, etc.)
- Fringes Fringe Benefit Multiplier (Max of 50% of hourly wage). Some exceptions.
- Physical Media (Flash Drives, Discs, etc.) Actual cost
- Mailing Actual cost of most economical mailing

THOSE EXISTING FEES THAT ARE NOT CONTAINED HEREIN WILL CONTINUE AND MAY BE MODIFIED BY THE CITY COUNCIL.